

## Proposed Fees and Charges from 1st April 2021 - Directorate of Adults Care and Health Services

| Service  | Category   | Charge Unit | New Fee Proposed from April 2021 | New Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|--|-------------|----------------------------------|-----------------------|----------------------|------------------------|
| <b>SOCIAL CARE SERVICES</b>                                    |  |             |                                  |                       |                      |                        |
| Whitley Wood Hostel - Respite LD Day Services                  | Weekday - 1:1 Bed  | Night       | £554.50                          |                       | £10.90               | 2%                     |
|  | 1:4 Service  | Day         | £81.70                           |                       | £1.60                | 2%                     |
|  | 1:2 Service  | Day         | £128.40                          |                       | £2.50                | 2%                     |
|  | 1:1 Service  | Day         | £221.90                          |                       | £4.40                | 2%                     |
| Maples Resource Centre (Day Care)                              |  | Day         | £45.70                           |                       | £0.92                | 2%                     |
| Day Centre Meals   |  | Meal        | £4.70                            | £6.00                 | £0.11                | 2%                     |
| Home Care Services - CRT                                       | Use of Reading Borough Council services after reablement period Rate 1   | Hour        | £19.20                           |                       | £0.42                | 2%                     |
|  | Use of Reading Borough Council services after reablement period Rate 2   | Hour        | £39.10                           |                       | £0.80                | 2%                     |
| <b>OTHER CHARGES</b>   |  |             |                                  |                       |                      |                        |
| Self Funder  | Set up charge  | Once        | £310.00                          |                       | £10.00               | 3%                     |
|  | Annual Fee   | Year        | £255.00                          |                       | £5.00                | 2%                     |
| Deferred Payment Agreement (DPA)                               | Set-up Fees (excluding Land Registry fees, property valuation fees if required, cost of specialist legal/financial advice if required, which are recharged at actual cost to the Council on a case by case basis). | Once        | £400.00                          |                       | £0.00                | 0%                     |
|  | Admin set up Fee (Other administrative set-up costs)   | Once        | £154.80                          |                       | £3.10                | 2%                     |
| Deferred Payment Agreement (DPA) & Interim Funding Arrangement | Annual Fee (excluding property valuation fees, Land Registry fees, cost of specialist legal/financial advice which are recharged at actual cost to the Council on a case by case basis if required).               | Year        | £247.80                          |                       | £4.91                | 2%                     |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                                      | Category   | Charge Unit            | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|--|------------------------|-------------------------|-------------------|----------------------|------------------------|
| <b>CONCESSIONARY FARES</b>                   |  |                        |                         |                   |                      |                        |
| Concessionary Fares Replacement Pass         | Market Rate  | Each                   | £10.42                  | £12.50            | £0.25                | 2.1%                   |
| Car Park Charge at Mere oak Park & Ride Site | Concession Rate                                    | Each                   | £0.83                   | £1.00             | £0.00                | 0.0%                   |
| Greenwave Park & Ride Bus Ticket - Return    | Concession Rate                                    | Each                   | N/a                     | N/a               | N/a                  | N/a                    |
| Access Fee for the Reading Transport Model   | Market Rate  | Each                   | £433.33                 | £520.00           | £10.00               | 2.0%                   |
| <b>PARKS</b>                                 |  |                        |                         |                   |                      |                        |
| Mooring                                      | Standard   | 24 hrs                 | £7.92                   | £9.50             | £0.00                | 0.0%                   |
|  | Standard   | up to 4hrs             | £3.33                   | £4.00             | £0.00                | 0.0%                   |
| Allotments                                   | Site Category A Standard                           | Per year<br>Per 25 sqm | £7.80                   |                   | £0.20                | 2.6%                   |
|  | Site Category A Concession                         | Per year<br>Per 25 sqm | £7.00                   |                   | £0.15                | 2.2%                   |
|  | Site Category B Standard                           | Per year<br>Per 25 sqm | £5.80                   |                   | £0.10                | 1.8%                   |
|  | Site Category B Concession                         | Per year<br>Per 25 sqm | £5.30                   |                   | £0.10                | 1.9%                   |
|  | Site Category C Standard                           | Per year<br>Per 25 sqm | £3.90                   |                   | £0.09                | 2.5%                   |
|  | Site Category C Concession                         | Per year<br>Per 25 sqm | £3.50                   |                   | £0.05                | 1.4%                   |
|  | Start Up Fees Standard                             | Each                   | £35.80                  |                   | £0.90                | 2.6%                   |
|  | Start Up Fees Your Reading Passport General        | Each                   | £27.80                  |                   | £0.70                | 2.6%                   |
|  | Start Up Fees Your Reading Passport Concession     | Each                   | £9.00                   |                   | £0.25                | 2.9%                   |
|  | Shed Rental  | Each                   | £14.50                  |                   | £0.40                | 2.8%                   |
|  | Chickens   | Per year<br>Per 25 sqm | £14.50                  |                   | £0.40                | 2.8%                   |
| <b>HIGHWAYS</b>                              |  |                        |                         |                   |                      |                        |
| Drainage Works                               | Rodding - Daytime                                  | Each                   | Price on Application    |                   |                      |                        |
|  | Rodding - Out of Hours                             | Each                   |                         |                   |                      |                        |
|  | Jetting - Daytime                                  | Each                   |                         |                   |                      |                        |
|  | Jetting - Out of Hours                             | Each                   |                         |                   |                      |                        |
|  | Cesspools & Septic Tanks                           | per 1000 gallons       |                         |                   |                      |                        |
|  | CCTV Surveys                                       | Each                   |                         |                   |                      |                        |
|  | Recovery of property from gullies                  | Each                   |                         |                   |                      |                        |
| Out of Hours Call Out                        | Fixed fee for standby and vehicle costs            | Per call out           |                         |                   |                      |                        |
| Accident Reclaims                            | Administration Fee                                 | Each                   |                         |                   |                      |                        |
|  | Inspectors Visit                                   | Each                   |                         |                   |                      |                        |
| Administration Charges                       | Reproduction of Agreements                         | Each                   |                         |                   |                      |                        |
|  | Reproduction of plan                               | Each                   |                         |                   |                      |                        |
| Footway Crossings                            | Application Fee - inc 1 visit (Council contractor) | Each                   |                         |                   |                      |                        |
|  | Application Fee (own contractor)                   | Each                   |                         |                   |                      |                        |
|  | Additional visit - measure etc                     | Each                   |                         |                   |                      |                        |
|  | Developer - 1 property                             | Each                   |                         |                   |                      |                        |
|  | Developer - 2 to 5 properties                      | Each                   |                         |                   |                      |                        |
|  | Developer - 6 properties                           | Each                   |                         |                   |                      |                        |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service              | Category   | Charge Unit                       | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|----------------------|--|-----------------------------------|-------------------------|-------------------|----------------------|------------------------|
| <b>HIGHWAYS</b>      |  |                                   |                         |                   |                      |                        |
| Solicitor Enquiries  | Map Reproduction   | first plan                        | £53.40                  | £64.08            | £1.58                | 2.5%                   |
|                      | Map Reproduction   | Each additional plan              | £25.00                  | £30.00            | £1.80                | 6.4%                   |
|                      | Supervision Of Works (Project <£250k)  | cost of works                     | Price on Application    |                   |                      |                        |
|                      | Design Check & Admin (Project <£250k)  | cost of works                     |                         |                   |                      |                        |
|                      | Supervision Of Works (Project >£250k)  | cost of works                     |                         |                   |                      |                        |
|                      | Design Check & Admin (Project >£250k)  | cost of works                     |                         |                   |                      |                        |
| A-Boards             | Application fee  | Each                              | £110.00                 | £132.00           | £0.00                | 0.0%                   |
|                      | Annual Licence fee   | Each                              | £80.00                  | £96.00            | £0.00                | 0.0%                   |
|                      | Recovery of A board from store   | Each                              | £57.50                  | £69.00            | £0.00                | 0.0%                   |
| Miscellaneous Income | Scaffold / Hoarding Licence Fee - Resident                                     | Up to 4 weeks                     | £175.00                 | £210.00           | -£25.20              | -10.7%                 |
|                      | Scaffold / Hoarding Licence Fee - Commercial                                   | Up to 4 weeks                     | £290.00                 | £348.00           | N/a                  | N/a                    |
|                      | Scaffold / Hoarding Licence Fee - Renewal                                      | Further period of up to 4 weeks.  | £133.75                 | £160.50           | £3.90                | 2.5%                   |
|                      | Stopping up of the public highway applications                                 | Each                              | £820.00                 | £984.00           | £24.00               | 2.5%                   |
|                      | S171 Licence (e.g. works on highway or store building material on the highway) | Up to 4 weeks                     | £415.00                 | £498.00           | £0.00                | 0.0%                   |
|                      |  | each additional week or part week | £26.67                  | £32.00            | £0.80                | 2.6%                   |
|                      | S142 Licence to plant on highway   | Each                              | £200.90                 | £241.08           | £5.88                | 2.5%                   |
|                      | S177 Projection over highway   | Each                              | £415.00                 | £498.00           | N/a                  | N/a                    |
|                      | Consenting on ordinary waterCourse   | Each                              | £53.33                  | £64.00            | £1.60                | 2.6%                   |
|                      | Swapouts   | Each                              | £398.75                 | £478.50           | £11.70               | 2.5%                   |
|                      | Application fee for access protection markings to existing footway crossings   | Each                              | Price on Application    |                   |                      |                        |
|                      | Provision of new access protection marking up to 5m long                       | Each                              |                         |                   |                      |                        |
|                      | Provision of new access protection marking each additional metre over 5m       | Metre                             |                         |                   |                      |                        |
|                      | Refreshing access protection marking up to 5m long                             | Each                              |                         |                   |                      |                        |
|                      | Refreshing access protection marking each additional metre                     | Metre                             |                         |                   |                      |                        |
|                      | Access control/Key for lockable bollard fee                                    | Each                              |                         |                   |                      |                        |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                                 | Category   | Charge Unit               | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|--|---------------------------|-------------------------|-------------------|----------------------|------------------------|
| <b>STREETCARE</b>                       |  |                           |                         |                   |                      |                        |
| Special Collections                     | Collection of 3 Items  | Each                      | £50.00                  |                   | £0.00                | 0.0%                   |
|   | Your Reading Passport Concession                                   | Each                      | £37.50                  |                   | £0.00                | 0.0%                   |
|   | Each additional item   | Each                      | £8.00                   |                   | £0.00                | 0.0%                   |
|   | Fridge freezers - Domestic fridge/freezer (tall)                   | Each                      | £48.00                  |                   | £0.00                | 0.0%                   |
|   | Your Reading Passport Concession                                   | Each                      | £36.00                  |                   | £0.00                | 0.0%                   |
|   | Cancellation charge (less than 3 days before collection)           | Each                      | £11.20                  |                   | £0.00                | 0.0%                   |
|   | - Half load  | 1/2 load                  | Price on Application    |                   |                      |                        |
|   | - Full load  | 1 Load                    |                         |                   |                      |                        |
| Trade Waste                             | Trade General sack in multiples of 50                              | Per 50                    | £142.50                 |                   | £2.50                | 1.8%                   |
|   | Trade recycling sack in multiples of 50                            | Per 50                    | £97.50                  |                   | £17.50               | 21.9%                  |
| Waste Bins                              | Food Caddy replacement - Domestic                                  | Each                      | £0.00                   |                   | £0.00                | N/A                    |
|   | 140 litre replacement - Domestic residual                          | Each                      | £0.00                   |                   | £0.00                | N/A                    |
|   | 240 litre new (plastic) - Domestic residual                        | Each                      | £49.70                  |                   | £1.20                | 2.5%                   |
|   | 240 litre replacement - recycling (new developments)               | Each                      | £49.70                  |                   | £1.20                | 2.5%                   |
|   | 240 litre replacement - recycling (Resident)                       | Each                      | £0.00                   |                   | £0.00                | 0.0%                   |
|   | 360 litre new (plastic) - Domestic                                 | Each                      | £73.20                  |                   | £1.80                | 2.5%                   |
|   | 1100 litre (steel) - Trade Waste                                   | Each                      | Price on Application    |                   |                      |                        |
|   | 1100 litre (Plastic) - Trade Waste                                 | Each                      |                         |                   |                      |                        |
|   | Bin delivery charge - per bin                                      | Each                      | £15.70                  |                   | £0.40                | 2.6%                   |
|   | Green Waste Service Bin  | Per annum                 | £61.50                  |                   | £1.50                | 2.5%                   |
| Green Waste                             | Green Waste Service Bin (Concession)                               | Per annum                 | £46.15                  |                   | £1.15                | 2.6%                   |
|   | Green Waste Service Bag  | Per annum                 | £20.50                  |                   | £0.50                | 2.5%                   |
|   | Green Waste Service Bag (Concession)                               | Per annum                 | £15.40                  |                   | £0.40                | 2.7%                   |
|   | New/Replacement Green Waste Bin                                    | Each                      | £38.95                  |                   | £0.95                | 2.5%                   |
|   | New/Replacement Green Waste Bag                                    | Each                      | £12.30                  |                   | £0.30                | 2.5%                   |
|   | Bin delivery charge - per bin                                      | Each                      | £15.70                  |                   | £0.40                | 2.6%                   |
|   | Bin delivery charge - per bin                                      | Each                      | £15.70                  |                   | £0.40                | 2.6%                   |
| Skip Licences                           | Skip permit application and first 2 weeks                          | Each                      | £80.00                  |                   | £0.00                | 0.0%                   |
|   | Skip permit fee for each additional week                           | Each                      | £36.00                  |                   | £0.00                | 0.0%                   |
|   | Labour cost (clean up team) per hour                               | Each                      | Price on Application    |                   |                      |                        |
|   | Tipping waste (transportation and disposal cost) per tonne         | Each                      |                         |                   |                      |                        |
|   | Hazardous Clinical Waste Collections - per property per collection | Each                      | Price on Application    |                   |                      |                        |
| Exterior Cleansing and Graffiti Removal | Graffiti removal - call out and first hour                         | Each                      | £78.41                  | £94.10            | £2.29                | 2.5%                   |
|   | Each additional hour of graffiti removal                           | Each                      | £78.41                  | £94.10            | £2.29                | 2.5%                   |
|   | Emergency biohazard clearance                                      | minimum per job           | Price on Application    |                   |                      |                        |
|   | Machine sweeping   | minimum per job + tipping |                         |                   |                      |                        |
|   | Fly tip removal  | minimum per job + tipping |                         |                   |                      |                        |
|   | + additional labour  | minimum per job           |                         |                   |                      |                        |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service   | Category  | Charge Unit | New Fee from April 2021                   | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|---|-------------|---|-------------------|----------------------|------------------------|
| HOUSING   |   |             |   |                   |                      |                        |
| Temporary Accomodation Charges - B&B                    | One Room  | Each        |   |                   |                      |                        |
|   | Two Room  | Each        |   |                   |                      |                        |
| Temporary Accomodation charges Base Rent - non B&B      | One Room/One Bedroom  | Each        |   |                   |                      |                        |
|   | Two Bedrooms  | Each        |   |                   |                      |                        |
|   | Three Bedrooms  | Each        |   |                   |                      |                        |
| Temporary Accomodation charges Service Charge - non B&B | One Room/One Bedroom  | Each        |   |                   |                      |                        |
|   | Two Bedrooms  | Each        |   |                   |                      |                        |
|   | Three Bedrooms  | Each        |   |                   |                      |                        |
| Garage Rentals  | Various   | Each        | Increased by CPI (September 2020) plus 1% |                   |                      |                        |
| LIBRARIES   |   |             |   |                   |                      |                        |
| Overdue Charges   | Adult Book - daily (to a maximum of £10.00)                   | Item        | £0.29                                     |                   | £0.01                | 3.6%                   |
|   | Children's Book - Daily (to a maximum of £3.00)               | Item        | £0.12                                     |                   | £0.01                | 9.1%                   |
|   | Children's CD - Story/Teen (to a maximum of £4.00)            | Item        | £0.12                                     |                   | £0.02                | 20.0%                  |
|   | CD - SINGLE (to a maximum of £12.00)                          | Item        | £0.50                                     |                   | £0.00                | 0.0%                   |
|   | CD - Set (to a maximum of £15.00)                             | Item        | £0.60                                     |                   | £0.00                | 0.0%                   |
|   | DVD (to a maximum of £15.00)                                  | Item        | £1.20                                     |                   | £0.00                | 0.0%                   |
| Hire Charges  | Children's CD - Story/Teen                                    | 21 Days     | £0.00                                     |                   | £0.00                | 0.0%                   |
|   | CD - Single   | 21 Days     | £0.50                                     |                   | £0.00                | 0.0%                   |
|   | CD Set 2-6  | 21 Days     | £2.00                                     |                   | £0.00                | 0.0%                   |
|   | CD Set 7+   | 21 Days     | £3.00                                     |                   | £0.00                | 0.0%                   |
|   | DVD - 1-2   | 7 Days      | £2.50                                     |                   | £0.00                | 0.0%                   |
|   | DVD Set 3-6   | 7 Days      | £4.00                                     |                   | £0.00                | 0.0%                   |
|   | DVD Set 7+  | 7 Days      | £4.00                                     |                   | £0.00                | 0.0%                   |
|   | Children's DVDS   | 7 Days      | £1.00                                     |                   | £0.00                | 0.0%                   |
|   | Audio Visual Subscription (unlimited)                         | per year    | £50.00                                    |                   | £0.00                | 0.0%                   |
| Children's activity Sessions                            | Cost recovery fee   | Per child   | £1.00                                     |                   | £0.00                | 0.0%                   |
| All Your Reading Passport discounts are removed         |   |             |   |                   |                      |                        |
| Reservations  | Not in Stock  | Item        | £3.50                                     |                   | £0.50                | 16.7%                  |
|   | In stock  | Item        | £0.70                                     |                   | £0.10                | 16.7%                  |
|   | From the British Library                                      | Item        | £10.00                                    |                   | £1.00                | 11.1%                  |
|   | Periodical Articles (+ photocopying charge per sheet)         | Item        | £10.00                                    |                   | £1.00                | 11.1%                  |
| Photocopies   | A4  | per sheet   | £0.15                                     |                   | £0.00                | 0.0%                   |
|   | A3  | per sheet   | £0.30                                     |                   | £0.00                | 0.0%                   |
| Printing from Public Computers                          | A4 - Black & White  | per sheet   | £0.15                                     |                   | £0.00                | 0.0%                   |
|   | A4 - Colour   | per sheet   | £0.30                                     |                   | £0.00                | 0.0%                   |
| Replacement Cards                                       | Library Card Replacement or Provision of pin for Library Card | Item        | £3.00                                     |                   | £0.00                | 0.0%                   |
| Local Studies Camera Licence                            |   | per day     | £5.00                                     |                   | £0.00                | 0.0%                   |
| Local Studies High Res Scanning                         |   | per image   | £2.00                                     |                   | £0.00                | 0.0%                   |
| Fee for postal item lost notice                         |   | per letter  | £1.00                                     |                   | £0.00                | 0.0%                   |
| Admin fee for lost/damaged stock                        |   | per item    | £5.00                                     |                   | £0.00                | 0.0%                   |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                                | Category                                  | Charge Unit | New Fee from April 2021                 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|---|-------------|---|-------------------|----------------------|------------------------|
| <b>LIBRARIES</b>                       |   |             |   |                   |                      |                        |
| Overdue Charges                        | Toy - Small - Daily (To a max of 6.00)    | Item        | £0.15                                   |                   | £0.00                | 0.0%                   |
|  | Toy - Large - Daily (To a max of 15.00)   | Item        | £0.40                                   |                   | £0.00                | 0.0%                   |
| Vocal Sets Service (RBC Residents)     | Borrowing from Reading stock              | Set         | £5.00                                   |                   | £0.00                | 0.0%                   |
|  | Overdue charges                           | Set         | £5.00                                   |                   | £0.00                | 0.0%                   |
| Vocal Sets Service (Non-RBC Residents) | Borrowing from Reading stock              | Set         | £10.00                                  |                   | £0.00                | 0.0%                   |
| Orchestral Set Service                 | Booking fee                               | Set         | £10.00                                  |                   | £3.00                | 42.9%                  |
|  | Overdue charges                           | Set         | £5.00                                   |                   | -£2.00               | -28.6%                 |
| Drama Sets Service                     | Borrowing from Reading stock              | Set         | £5.00                                   |                   | £0.00                | 0.0%                   |
|  | Overdue charges                           | Set         | As per Adult Book                       |                   |                      |                        |
| Book Club Service (RBC Residents)      | Annual subscription for group             | Group       | £20.00                                  |                   | £0.00                | 0.0%                   |
|  | Borrowing from Reading stock              | Set         | £0.00                                   |                   | £0.00                | 0.0%                   |
|  | Overdue charges                           | Set         | As per Adult Book                       |                   |                      |                        |
| Book Club Service (Non-RBC Residents)  | Annual subscription for group             | Group       | £30.00                                  |                   | £0.00                | 0.0%                   |
|  | Borrowing from Reading stock              | Set         | £7.50                                   |                   | £0.00                | 0.0%                   |
|  | Overdue charges                           | Set         | As per Adult Book                       |                   |                      |                        |
| Lost (in print items)                  | Full cost of replacement + £5 admin fee   | Item        | Full cost of replacement + £5 admin fee |                   |                      |                        |
| Lost (out of print items)              | £15 + £5 Admin fee                        | Item        | £20.00                                  |                   | £0.00                | 0.0%                   |
| Damaged Items                          | Varies by item                            | Item        | Varies by item                          |                   |                      |                        |
| Withdrawn Stock                        | Varies by item                            | Item        | Varies by item                          |                   |                      |                        |
| Photocopying (serviced)                | A4 black and white                        | Sheet       | £0.50                                   |                   | £0.00                | 0.0%                   |
| Photocopying (serviced)                | A4 colour                                 | Sheet       | £0.50                                   |                   | £0.00                | 0.0%                   |
|  | A3 black and white                        | Sheet       | £0.50                                   |                   | £0.00                | 0.0%                   |
|  | Service charge (does not include postage) | Transaction | £6.00                                   |                   | £0.00                | 0.0%                   |
| Printing from microform                | A4 print                                  | Sheet       | £1.00                                   |                   | £0.00                | 0.0%                   |
|  | A3 print                                  | Sheet       | £1.00                                   |                   | £0.00                | 0.0%                   |
| Printing from microform (serviced)     | A4 print                                  | Sheet       | £1.00                                   |                   | £0.00                | 0.0%                   |
|  | A3 print                                  | Sheet       | £1.00                                   |                   | £0.00                | 0.0%                   |
|  | Service charge (does not include postage) | Service     | £5.00                                   |                   | £0.00                | 0.0%                   |
| Copies of Local Studies Images         | Email                                     | Image       | £3.00                                   |                   | £0.00                | 0.0%                   |
|  | Printed - glossy paper                    | Image       | £5.00                                   |                   | £0.00                | 0.0%                   |
| Study Carrels                          | 10:00-13:00                               | Session     | £3.00                                   |                   | £1.00                | 50.0%                  |
|  | 13:00-closing time (17:00/19:00)          | Session     | £3.00                                   |                   | £1.00                | 50.0%                  |
| Library Display Panels                 |   | Booking     | £6.00                                   |                   | £0.00                | 0.0%                   |
| Toy Library                            | Membership childminders/playgroups        | Annual      | £15.00                                  |                   | £0.00                | 0.0%                   |
|  | Membership parents                        | Annual      | £5.00                                   |                   | £0.00                | 0.0%                   |
|  | Membership schools/nurseries/providers    | Annual      | £75.00                                  |                   | £0.00                | 0.0%                   |
| Hire Charges                           | Toy Small item                            | Item        | £0.50                                   |                   | £0.00                | 0.0%                   |
|  | Toy Large item                            | Item        | £1.50                                   |                   | £0.00                | 0.0%                   |
|  | Toy Large/Very large item                 | Item        | £3.00                                   |                   | £0.00                | 0.0%                   |
| Libraries - gallery fee                | Libraries                                 | fortnight   | £50.00                                  |                   | £0.00                | 0.0%                   |
| Libraries - room hire                  | Hire of a library space                   | Per Hour    | £30.00                                  |                   | £5.00                | 20.0%                  |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                                 | Category  | Charge Unit     | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|---|-----------------|-------------------------|-------------------|----------------------|------------------------|
| <b>PRIVATE SECTOR HOUSING</b>           |   |                 |                         |                   |                      |                        |
| Licence for house in multiple occupancy | Band A Licence Fee (Accredited Landlord - proof required)   | per application | £690.00                 |                   | £0.00                | 0.0%                   |
|   | Band B Licence Fee (Non accredited landlords)   | per application | £770.00                 |                   | £0.00                | 0.0%                   |
|   | Band C Licence Fee  | per application | £1,485.00               |                   | £0.00                | 0.0%                   |
|   | Charge per additional sleeping room over 5  | per application | £25.00                  |                   | £0.00                | 0.0%                   |
|   | Band A Renewal Fee  | per application | £395.00                 |                   | £0.00                | 0.0%                   |
|   | Band B Renewal Fee  | per application | £475.00                 |                   | £0.00                | 0.0%                   |
|   | Band C Renewal Fee  | per application | £815.00                 |                   | £0.00                | 0.0%                   |
| Non Statutory Inspection Charge         | Fee HMO inspection, report, drawing up plans and assisting with the completion of the licence application form  | up to 6 hours   | £467.40                 | £560.88           | £13.68               | 2.5%                   |
| Non Statutory Inspection Charge         | Fee for non statutory inspection to provide advice and a report. Charge for up to 2 hours and does not include drawing up plans or completing HMO licence application | up to 2 hours   | £155.80                 | £186.96           | £4.56                | 2.5%                   |
| Administration Charges                  | Fee for bounced cheque, copy of notices, copy of HMO licence, landlord information pack , HMO licence register  | per transaction | £29.04                  | £34.85            | £0.85                | 2.5%                   |
| Provision of Factual Statement          | Factual Statement   | per statement   | £321.16                 | £385.39           | £9.39                | 2.5%                   |
| Reading Rent with Confidence Scheme     | inspection of each dwelling   | per application | £180.00                 | £216.00           | £0.00                | 0.0%                   |
| Non Statutory Inspection Charge         | Inspection and schedule of works for empty homes  | up to 4 hours   | £311.60                 | £373.92           | £9.12                | 2.5%                   |

## Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service   | Category                       | Charge Unit   | New Fee from April 2021   | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|--------------------------------|---------------|---|-------------------|----------------------|------------------------|
| <b>LICENSING</b>  |                                |               |   |                   |                      |                        |
| <b>PREMISES LICENCES</b>                                |                                |               |   |                   |                      |                        |
| Gambling - Adult Gaming Centre Premises Licence         | new                            | per licence   | License Fees are subject to a fundamental review and are therefore not available for publication at this point in time. |                   |                      |                        |
|   | annual fee                     | per licence   |   |                   |                      |                        |
|   | variation                      | per licence   |   |                   |                      |                        |
|   | transfer                       | per licence   |   |                   |                      |                        |
|   | re-instatement                 | per licence   |   |                   |                      |                        |
|   | provisional statement          | per statement |   |                   |                      |                        |
|   | provisional statement - holder | per licence   |   |                   |                      |                        |
|   | copy of licence                | per licence   |   |                   |                      |                        |
|   | notification of change         | per licence   |   |                   |                      |                        |
| Gambling - Betting Premises licence                     | new                            | per licence   |   |                   |                      |                        |
|   | annual fee                     | per licence   |   |                   |                      |                        |
|   | variation                      | per licence   |   |                   |                      |                        |
|   | transfer                       | per licence   |   |                   |                      |                        |
|   | re-instatement                 | per licence   |   |                   |                      |                        |
|   | provisional statement          | per statement |   |                   |                      |                        |
|   | provisional statement - holder | per licence   |   |                   |                      |                        |
|   | copy of licence                | per licence   |   |                   |                      |                        |
|   | notification of change         | per licence   |   |                   |                      |                        |
| Gambling - Bingo Premises licence                       | new                            | per licence   |   |                   |                      |                        |
|   | annual fee                     | per licence   |   |                   |                      |                        |
|   | variation                      | per licence   |   |                   |                      |                        |
|   | transfer                       | per licence   |   |                   |                      |                        |
|   | re-instatement                 | per licence   |   |                   |                      |                        |
|   | provisional statement          | per statement |   |                   |                      |                        |
|   | provisional statement - holder | per licence   |   |                   |                      |                        |
|   | copy of licence                | per licence   |   |                   |                      |                        |
|   | notification of change         | per licence   |   |                   |                      |                        |
| Gambling - Casino Premises licence                      | new                            | per licence   |   |                   |                      |                        |
|   | annual fee                     | per licence   |   |                   |                      |                        |
|   | variation                      | per licence   |   |                   |                      |                        |
|   | transfer                       | per licence   |   |                   |                      |                        |
|   | re-instatement                 | per licence   |   |                   |                      |                        |
|   | copy of licence                | per licence   |   |                   |                      |                        |
|   | notification of change         | per licence   |   |                   |                      |                        |
| Gambling - Family Entertainment Centre Premises Licence | new                            | per licence   |   |                   |                      |                        |
|   | annual fee                     | per licence   |   |                   |                      |                        |
|   | variation                      | per licence   |   |                   |                      |                        |
|   | transfer                       | per licence   |   |                   |                      |                        |
|   | re-instatement                 | per licence   |   |                   |                      |                        |
|   | provisional statement          | per statement |   |                   |                      |                        |
|   | provisional statement - holder | per licence   |   |                   |                      |                        |
|   | copy of licence                | per statement |   |                   |                      |                        |
|   | notification of change         | per statement |   |                   |                      |                        |



Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                            | Category  | Charge Unit                               | New Fee from April 2021   | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|------------------------------------|---|---|---|-------------------|----------------------|------------------------|
| <b>LICENSING</b>                   |   |   |   |                   |                      |                        |
| Gambling - Track premises licence  | new   | per statement                             | License Fees are subject to a fundamental review and are therefore not available for publication at this point in time. |                   |                      |                        |
|                                    | annual fee  | per statement                             |   |                   |                      |                        |
|                                    | variation   | per statement                             |   |                   |                      |                        |
|                                    | transfer  | per licence                               |   |                   |                      |                        |
|                                    | re-instatement  | per licence                               |   |                   |                      |                        |
|                                    | provisional statement   | per statement                             |   |                   |                      |                        |
|                                    | provisional statement - holder  | per licence                               |   |                   |                      |                        |
|                                    | copy of licence   | per licence                               |   |                   |                      |                        |
|                                    | notification of change  | per licence                               |   |                   |                      |                        |
|                                    | Grant/Renewal of Licence  | per licence                               |   |                   |                      |                        |
| Sex Shop Licence                   | Grant of Licence  | per licence                               | License Fees are subject to a fundamental review and are therefore not available for publication at this point in time. |                   |                      |                        |
| Sex Entertainment Licence (SEV)    | Renewal of Licence  | per licence                               |   |                   |                      |                        |
|                                    | Variation   | per licence                               |   |                   |                      |                        |
|                                    | Transfer  | per licence                               |   |                   |                      |                        |
| Film Classification                | Film Classification (local film festivals)  | per 15 mins or part thereof (of the film) |   |                   |                      |                        |
|                                    |   |   |   |                   |                      |                        |
| Street Trading Outside Town Centre | OUT OF TOWN - Grant/ Renewal (Fast Food)  | per stall/per application                 |   |                   |                      |                        |
|                                    | OUT OF TOWN - Grant/Renewal (sandwich/Ice-cream/retail food)  | per stall/per application                 |   |                   |                      |                        |
|                                    | OUT OF TOWN - Grant/Renewal (Non Food)  | per stall/per application                 |   |                   |                      |                        |
|                                    | OUT OF TOWN - Occasional (1-8 days per year) with alcohol/food trader up 3m (Trading dates listed on licence)     | up to 3 x3 m single trader stall per day  |   |                   |                      |                        |
|                                    | OUT OF TOWN - Occasional (1-8 days per year) no alcohol/food trader up 3m (Trading dates listed on licence)       | up to 3 x3 m single trader stall per day  |   |                   |                      |                        |
|                                    | OUT OF TOWN - Occasional (1-8 days per year) with alcohol/food trader up to 6 m (Trading dates listed on licence) | up to 6 x6 m single trader stall per day  |   |                   |                      |                        |
|                                    | OUT OF TOWN - Occasional (1-8 days per year) no alcohol/food trader up to 6 m (Trading dates listed on licence)   | up to 6 x6 m single trader stall per day  |   |                   |                      |                        |
|                                    | OUT OF TOWN - Occasional (9-14 days per year) (Trading dates listed on licence)                                   | Single trader                             |   |                   |                      |                        |
|                                    | OUT OF TOWN - Occasional (15-45 days per year) (Trading dates listed on licence)                                  | Single trader                             |   |                   |                      |                        |
|                                    | OUT OF TOWN - Occasional (46-60 days per year) (Trading dates listed on licence)                                  | Single trader                             |   |                   |                      |                        |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                    | Category   | Charge Unit                              | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|----------------------------|--|--|-------------------------|-------------------|----------------------|------------------------|
| <b>LICENSING</b>           |  |  |                         |                   |                      |                        |
| Street Trading Town Centre | Town Centre - Grant/ Renewal (Broad Street)  | per stall                                |                         |                   |                      |                        |
|                            | Town Centre - Grant/ Renewal (Bridge Street)   | per stall                                |                         |                   |                      |                        |
|                            | Town Centre - Grant/ Renewal (Reading Station)   | per stall                                |                         |                   |                      |                        |
|                            | Town Centre - Market not under charter 1-14 days per yr  | up to 3 x3 m single trader stall per day |                         |                   |                      |                        |
|                            | Town Centre - Market not under charter 15-60 days per yr   | up to 3 x3 m single trader stall per day |                         |                   |                      |                        |
|                            | Town Centre - Market not under charter 1-14 days per yr  | >over3x3m single trader stall per day    |                         |                   |                      |                        |
|                            | Town Centre - Market not under charter 15-60 days per yr   | >over3x3m single trader stall per day    |                         |                   |                      |                        |
|                            | All Street Traders - Variation   | per stall                                |                         |                   |                      |                        |
|                            | All Street Traders - Additional Street Trading Assistant   | per assistant                            |                         |                   |                      |                        |
|                            | All Street Traders - fee for paying by direct debit - no other instalment system allowed                         | per application                          |                         |                   |                      |                        |
| Scrap Metal                | Site Licence - new/renewal   | per 3 year licence                       |                         |                   |                      |                        |
|                            | Collectors Licence -new/renewal  | per 3 year licence                       |                         |                   |                      |                        |
|                            | Variation of Site Licence /Collectors Licence Simple Variation (ie. admin changes) for site Licence or Collector | per licence                              |                         |                   |                      |                        |
|                            | Replacement Licence or badge for collector   | per licence                              |                         |                   |                      |                        |
| Pavement Café              | Town Centre/Out of Town - Initial Charge   | per annum                                |                         |                   |                      |                        |
|                            | Town Centre - Plus payment per table   | per annum                                |                         |                   |                      |                        |
|                            | Out of Town - Plus payment per table   | per annum                                |                         |                   |                      |                        |
| Caravan Site Licence       | Grant  | per site                                 |                         |                   |                      |                        |
|                            | Transfer   | per site                                 |                         |                   |                      |                        |
|                            | Variation  | per site                                 |                         |                   |                      |                        |
|                            | Annual Fee (less than 10 units)  | per site                                 |                         |                   |                      |                        |
|                            | Annual fee (less than 30 units)  | per site                                 |                         |                   |                      |                        |
|                            | Annual fee (more than 30 Units)  | per site                                 |                         |                   |                      |                        |
| Other Fees                 | copies of site licence   | per site                                 |                         |                   |                      |                        |
|                            | Check & Submit Service   | Each                                     |                         |                   |                      |                        |
|                            | Pre-application advice and site visit  | Each                                     |                         |                   |                      |                        |
|                            | DBS Standard   | per person                               |                         |                   |                      |                        |
|                            | Door Safe log Book   | per book                                 |                         |                   |                      |                        |

License Fees are subject to a fundamental review and are therefore not available for publication at this point in time.

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                                 | Category   | Charge Unit     | New Fee from April 2021   | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|--|-----------------|---|-------------------|----------------------|------------------------|
| <b>LICENSING</b>                        |  |                 |   |                   |                      |                        |
| <b>TRANSPORT LICENCES</b>               |  |                 |   |                   |                      |                        |
| Hackney Carriage                        | Hackney carriage Vehicle grant or renewal                                  | per operator    | License Fees are subject to a fundamental review and are therefore not available for publication at this point in time. |                   |                      |                        |
|   | 3 Year Hackney carriage driver new/ renewal (not including disclosure fee) | per operator    |   |                   |                      |                        |
| Private Hire Operators - 1 Year Grant   | Each additional applicant  | per operator    |   |                   |                      |                        |
|   | 1 -3 Vehicles  | per operator    |   |                   |                      |                        |
|   | 4-10 Vehicles  | per operator    |   |                   |                      |                        |
|   | 11-40 Vehicles   | per operator    |   |                   |                      |                        |
|   | 41-100 Vehicles  | per operator    |   |                   |                      |                        |
|   | 101+ Vehicles  | per operator    |   |                   |                      |                        |
| Private Hire Operators - 1 Year Renewal | Each additional applicant  | per operator    |   |                   |                      |                        |
|   | 1 -3 Vehicles  | per operator    |   |                   |                      |                        |
|   | 4-10 Vehicles  | per operator    |   |                   |                      |                        |
|   | 11-40 Vehicles   | per operator    |   |                   |                      |                        |
|   | 41-100 Vehicles  | per operator    |   |                   |                      |                        |
|   | 101+ Vehicles  | per operator    |   |                   |                      |                        |
| Private Hire Operators - 5 Year Grant   | Each additional applicant  | per operator    |   |                   |                      |                        |
|   | 1 -3 Vehicles  | per operator    |   |                   |                      |                        |
|   | 4-10 Vehicles  | per operator    |   |                   |                      |                        |
|   | 11-40 Vehicles   | per operator    |   |                   |                      |                        |
|   | 41-100 Vehicles  | per operator    |   |                   |                      |                        |
|   | 101+ Vehicles  | per operator    |   |                   |                      |                        |
| Private Hire Operators - 5 Year Renewal | Each additional applicant  | per operator    |   |                   |                      |                        |
|   | 1 -3 Vehicles  | per operator    |   |                   |                      |                        |
|   | 4-10 Vehicles  | per operator    |   |                   |                      |                        |
|   | 11-40 Vehicles   | per operator    |   |                   |                      |                        |
|   | 41-100 Vehicles  | per operator    |   |                   |                      |                        |
|   | 101+ Vehicles  | per operator    |   |                   |                      |                        |
| Private Hire Vehicle and Driver         | Private Hire Vehicle grant or renewal                                      | per application |   |                   |                      |                        |
|   | Executive vehicle grant or renewal   | per application |   |                   |                      |                        |
|   | 3 Year driver new/renewal (not including disclosure fee)                   | per application |   |                   |                      |                        |
|   |  |                 |   |                   |                      |                        |
| School Transport                        | School Transport vehicle (Class IV) vehicle                                | per application |   |                   |                      |                        |
|   | 3 year ST driver grant/renewal (not incl disclosure fee)                   | per application |   |                   |                      |                        |
| School Transport - 1 Year Grant         | Each additional applicant  | per operator    |   |                   |                      |                        |
|   | 1 -3 Vehicles  | per operator    |   |                   |                      |                        |
|   | 4-10 Vehicles  | per operator    |   |                   |                      |                        |
|   | 11-40 Vehicles   | per operator    |   |                   |                      |                        |
|   | 41-100 Vehicles  | per operator    |   |                   |                      |                        |
|   | 101+ Vehicles  | per operator    |   |                   |                      |                        |
| School Transport - 1 Year Renewal       | Each additional applicant  | per operator    |   |                   |                      |                        |
|   | 1 -3 Vehicles  | per operator    |   |                   |                      |                        |
|   | 4-10 Vehicles  | per operator    |   |                   |                      |                        |
|   | 11-40 Vehicles   | per operator    |   |                   |                      |                        |
|   | 41-100 Vehicles  | per operator    |   |                   |                      |                        |
|   | 101+ Vehicles  | per operator    |   |                   |                      |                        |
| School Transport - 5 Year Grant         | Each additional applicant  | per operator    |   |                   |                      |                        |
|   | 1 -3 Vehicles  | per operator    |   |                   |                      |                        |
|   | 4-10 Vehicles  | per operator    |   |                   |                      |                        |
|   | 11-40 Vehicles   | per operator    |   |                   |                      |                        |
|   | 41-100 Vehicles  | per operator    |   |                   |                      |                        |
|   | 101+ Vehicles  | per operator    |   |                   |                      |                        |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                           | Category  | Charge Unit     | New Fee<br>from April<br>2021 | Fee<br>including<br>VAT | Increase/<br>(decrease) | Increase/<br>(decrease) % |
|-----------------------------------|---|-----------------|-------------------------------|-------------------------|-------------------------|---------------------------|
| <b>LICENSING</b>                  |   |                 |                               |                         |                         |                           |
| <b>TRANSPORT LICENCES</b>         |   |                 |                               |                         |                         |                           |
| School Transport - 5 Year Renewal | Each additional applicant   | per operator    |                               |                         |                         |                           |
|                                   | 1 -3 Vehicles   | per operator    |                               |                         |                         |                           |
|                                   | 4-10 Vehicles   | per operator    |                               |                         |                         |                           |
|                                   | 11-40 Vehicles  | per operator    |                               |                         |                         |                           |
|                                   | 41-100 Vehicles   | per operator    |                               |                         |                         |                           |
|                                   | 101+ Vehicles   | per operator    |                               |                         |                         |                           |
| Other Charges - Vehicle           | Vehicle Transfer of ownership -(admin only + issue licence)           | per application |                               |                         |                         |                           |
|                                   | Replace vehicle plate (4 new tags+plate+30 mins)                      | per vehicle     |                               |                         |                         |                           |
|                                   | temporary replacement Hackney Carriage or Private Hire Vehicle Plate  | per application |                               |                         |                         |                           |
|                                   | HC Taxi livery design + 1 vehicle                                     | per application |                               |                         |                         |                           |
|                                   | HC Livery - Additional vehicle check                                  | per vehicle     |                               |                         |                         |                           |
|                                   | HC Taxi livery renewal +1 vehicle                                     | per application |                               |                         |                         |                           |
|                                   | <3 YEAR COMPLIANCE TEST - PH, EXEC, HC OR ST                          | per application |                               |                         |                         |                           |
|                                   | AGED VEHICLE CHECK - PH, ST or Executive Vehicles over age 10 years + | per vehicle     |                               |                         |                         |                           |
|                                   | ULEV VEHICLE  | per vehicle     |                               |                         |                         |                           |
|                                   | 100% ELECTRIC VEHICLE   | per vehicle     |                               |                         |                         |                           |
|                                   |   |                 |                               |                         |                         |                           |
| Other Charges - Driver            | Driver knowledge test   | per driver      |                               |                         |                         |                           |
|                                   | Rescheduled new driver interview/ (no shows)                          | per driver      |                               |                         |                         |                           |
|                                   | Change of Application HC to PH or PH to HC                            | per application |                               |                         |                         |                           |
|                                   | Replacement badge or licence (incl change of address)                 | per driver      |                               |                         |                         |                           |
|                                   | Basic DBS (PHO, STO)  | per applicant   |                               |                         |                         |                           |
|                                   | DBS Enhanced (HC, PH, ST driver)                                      | per driver      |                               |                         |                         |                           |
|                                   | Driver - Visa Expiry (2 Badges, 1 cert+admin fee)                     | per driver      |                               |                         |                         |                           |
| Other Charges - Operator          | Operator logbook  | Per logbook     |                               |                         |                         |                           |
|                                   | Admin charge + copy of the licence                                    | per operator    |                               |                         |                         |                           |
|                                   | Copy of the licence   | Per Operator    |                               |                         |                         |                           |
| Other Charges - General           | Bounced Cheque  | Each            |                               |                         |                         |                           |
|                                   | Admin Charge  | Each            |                               |                         |                         |                           |
|                                   | Factual Statement   | Each            |                               |                         |                         |                           |
|                                   | Check and submit taxi application form                                | Each            |                               |                         |                         |                           |

License Fees are subject to a fundamental review and are therefore not available for publication at this point in time.

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                    | Category  | Charge Unit                  | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|----------------------------|---|------------------------------|-------------------------|-------------------|----------------------|------------------------|
| <b>FOOD &amp; SAFETY</b>   |   |                              |                         |                   |                      |                        |
| Courses                    | Level 2 Food Safety & Hygiene Course (One day)  | per candidate                | £74.00                  |                   | £2.00                | 2.8%                   |
|                            | Level 2 Food Safety in Catering Exam- re-sit fee  | per candidate                | £42.00                  |                   | £1.00                | 2.4%                   |
|                            | Level 2 Food Safety - replacement certificate   | Each                         | £86.00                  |                   | £2.00                | 2.4%                   |
|                            | Level 2 Food Safety & Hygiene Course - on clients premises  | Each                         | £825.00                 |                   | £22.00               | 2.7%                   |
|                            | Level 2 Food Safety & Hygiene Course - on clients premises  | Each                         | £1,070.00               |                   | £26.00               | 2.5%                   |
|                            | Additional candidates for level 2 Course on clients premises  | Each                         | £82.00                  |                   | £2.00                | 2.5%                   |
|                            | Level 3 Supervising food hygiene & safety (min 6 candidates)  | Each                         | £332.00                 |                   | £8.00                | 2.5%                   |
|                            | Level 3 Supervising food hygiene & safety (2 or more candidates)  | Each                         | £300.00                 |                   | £8.00                | 2.7%                   |
|                            | Level 3 Supervising food hygiene & safety (up to 10 candidates)   | Each                         | £2,640.00               |                   | £65.00               | 2.5%                   |
|                            | Preparation & delivery of bespoke Training  | Each                         | £152.00                 |                   | £4.00                | 2.7%                   |
|                            | Food Hygiene Visits   |                              |                         |                   |                      |                        |
|                            | Fee for missed Food Hygiene premises inspection visit where appointment made  | Each                         | £38.00                  | £45.60            | £1.20                | 2.7%                   |
|                            | Food Hygiene Rating Scheme re-inspection  | Each                         | £175.00                 | £210.00           | £6.00                | 2.9%                   |
| Food Hygiene Miscellaneous | Fishery Product Inspections per tonne (set by statute) - 1 Euro/ £0.90  | Each                         | £0.90                   |                   | £0.00                | 0.0%                   |
|                            | Approved Cold Store inspection per hour per Officer   | Each                         | £78.00                  |                   | £0.00                | 0.0%                   |
|                            | Export Food Certificate + additional fee based on hourly rate for food inspection   | Each                         | £165.00                 |                   | £0.00                | 0.0%                   |
|                            | Fridge/Freezer thermometer  | Each                         |                         |                   | -£3.00               | 0.0%                   |
|                            | Condemned Food Certificate  | Each                         | £142.00                 |                   | £4.00                | 2.9%                   |
|                            | Administration Fee/Cancellation Fee   | Each                         | £34.00                  |                   | £1.00                | 3.0%                   |
|                            | Factual Statement to solicitors & others  | Each                         | £161.00                 |                   | £4.00                | 2.5%                   |
|                            | Additional documents  | Each                         | £106.00                 |                   | £3.00                | 2.9%                   |
| Special treatments         | Single treatment Premises (premises +1 operator) One Off payment. (Fee for each treatment - cosmetic piercing, tattooist, acupuncture, electrolysis, cosmetic micro pigmentation)                                       | per premises +1 operator     | £268.00                 |                   | £0.00                | 0.0%                   |
|                            | Single treatment Operator (Fee for each treatment - cosmetic piercing, tattooist, acupuncture, electrolysis, cosmetic micro pigmentation)   | per operator One Off payment | £47.00                  |                   | £1.00                | 2.2%                   |
|                            | Special Treatment Operator/premises Replacement Certificate (no changes)  | per certificate              | £32.00                  |                   | £1.00                | 3.2%                   |
|                            | Safety at Sports Ground   |                              |                         |                   |                      |                        |
|                            | Issue of Safety of Sports Grounds Safety Certificate/amendment to safety certificate/issue of Special Safety Certificate + newspaper advert cost + additional fee for risk based system checks. Fee invoiced quarterly. | certificate                  | £212.00                 | £254.00           | £6.80                | 2.9%                   |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service  | Category  | Charge Unit                        | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|---|------------------------------------|-------------------------|-------------------|----------------------|------------------------|
| <b>PRIMARY AUTHORITY AND BUSINESS ADVICE</b>                   |   |                                    |                         |                   |                      |                        |
| Primary Authority Business Advice                              | Commercial property search                                    |                                    |                         |                   | -£74.00              | 0.0%                   |
|  | Mini Primary Authority fee / minimum annual PA fee            | less than 7 hours advice per year  | £575.00                 |                   | £75.00               | 15.0%                  |
|  | Medi Primary Authority Fee                                    | less than 25 hours advice per year | £1,950.00               |                   | £250.00              | 14.7%                  |
|  | Pay as You Go standing charge (PAYG)                          | per profession                     | £1,600.00               |                   | £100.00              | 6.7%                   |
|  | Primary Authority Advice (Admin Officer)                      | per hour                           |                         |                   | -£64.00              | 0.0%                   |
|  | Primary Authority Partnership advice (EHO, TSO, LICE Officer) | per hour                           | £78.00                  |                   | £6.00                | 8.3%                   |
|  | Primary Authority Set up fee                                  | per business                       | £270.00                 |                   | £20.00               | 8.0%                   |
|  | Additional Services outside RBC (ie Wales, Fire)              | per service                        | £156.00                 |                   | £11.00               | 7.6%                   |
| Business Advice - Regulation Services                          | Emergency Primary Authority Advice                            | per hour                           | £125.00                 |                   | £5.00                | 4.2%                   |
|  | Start Up advisory /Reg Services Health Check (Option 2)       | per premises                       | £156.00                 |                   | £4.00                | 2.6%                   |
|  | Bespoke Service (Option 3) then hourly rate                   | per business                       | £820.00                 |                   | £20.00               | 2.5%                   |
| Business Advice  | Outside a Primary Authority Partnership                       | per hour                           | £78.00                  |                   | £2.00                | 2.6%                   |
| <b>TRADING STANDARDS &amp; Coroners</b>                        |   |                                    |                         |                   |                      |                        |
| Petroleum Spirits (set by statute)                             | Up to 2500 litres   | per licence                        | £44.00                  |                   | £0.00                | 0.0%                   |
|  | 2500-50,000 litres  | per licence                        | £60.00                  |                   | £0.00                | 0.0%                   |
|  | Over 50,000 litres  | per licence                        | £125.00                 |                   | £0.00                | 0.0%                   |
|  | Transfer of Licence   | per licence                        | £8.00                   |                   | £0.00                | 0.0%                   |
|  | Petroleum Search  | per search                         | £74.00                  |                   | £0.00                | 0.0%                   |
| Weights and Measures Verification Fees                         | Technical Officer Hourly Rate                                 | Per Hour                           | £36.74                  |                   | £0.00                | 0.0%                   |
|  | Weights and Measures Inspector Hourly Rate                    | Per Hour                           | £61.32                  |                   | £0.00                | 0.0%                   |
| Explosives (Set by statute)                                    | Licence to store explosives no min separation                 |                                    |                         |                   |                      |                        |
|  | 1 year  | per Licence                        | £109.00                 |                   | £0.00                | 0.0%                   |
|  | 2 year  | per Licence                        | £141.00                 |                   | £0.00                | 0.0%                   |
|  | 3 Year  | per Licence                        | £173.00                 |                   | £0.00                | 0.0%                   |
|  | 4 Year  | per Licence                        | £206.00                 |                   | £0.00                | 0.0%                   |
|  | 5 Year  | per Licence                        | £238.00                 |                   | £0.00                | 0.0%                   |
|  | Renewal to store explosives no minimum separation             |                                    |                         |                   |                      |                        |
|  | 1 Year  | per Licence                        | £54.00                  |                   | £0.00                | 0.0%                   |
|  | 2 Year  | per Licence                        | £86.00                  |                   | £0.00                | 0.0%                   |
|  | 3 Year  | per Licence                        | £120.00                 |                   | £0.00                | 0.0%                   |
|  | 4 Year  | per Licence                        | £152.00                 |                   | £0.00                | 0.0%                   |
|  | 5 Year  | per Licence                        | £185.00                 |                   | £0.00                | 0.0%                   |
|  | Licence to store explosives with min separation               |                                    |                         |                   |                      |                        |
|  | 1 Year  | per Licence                        | £185.00                 |                   | £0.00                | 0.0%                   |
|  | 2 Year  | per Licence                        | £243.00                 |                   | £0.00                | 0.0%                   |
|  | 3 Year  | per Licence                        | £304.00                 |                   | £0.00                | 0.0%                   |
|  | 4 Year  | per Licence                        | £374.00                 |                   | £0.00                | 0.0%                   |
|  | 5 Year  | per Licence                        | £423.00                 |                   | £0.00                | 0.0%                   |
|  | Renewal to store explosives with minimum separation           |                                    |                         |                   |                      |                        |
|  | 1 Year  | per Licence                        | £86.00                  |                   | £0.00                | 0.0%                   |
|  | 2 Year  | per Licence                        | £147.00                 |                   | £0.00                | 0.0%                   |
|  | 3 Year  | per Licence                        | £206.00                 |                   | £0.00                | 0.0%                   |
|  | 4 Year  | per Licence                        | £266.00                 |                   | £0.00                | 0.0%                   |
|  | 5 Year  | per Licence                        | £326.00                 |                   | £0.00                | 0.0%                   |
|  | Variation/Transfer/Replacement                                | per Licence                        | £36.00                  |                   | £0.00                | 0.0%                   |
|  | Year round to sell fireworks                                  | per Licence                        | £500.00                 |                   | £0.00                | 0.0%                   |
| Courses British Institute of Inn keeping Awarding Body Courses |   | per person                         | £75.00                  |                   | £0.00                | 0.0%                   |
| <b>TRADING STANDARDS &amp; Coroners</b>                        |   |                                    |                         |                   |                      |                        |
| Coroner (Set by Statute)                                       | Paper copy of document under 10 pages                         | First 10                           | £5.00                   |                   | £0.00                | 0.0%                   |
|  | Additional pages  | Each                               | £0.50                   |                   | £0.00                | 0.0%                   |
|  | Document other than email or paper                            | Each                               | £5.00                   |                   | £0.00                | 0.0%                   |
|  | Inquest transcript of not more than 360 words                 | Each                               | £6.20                   |                   | £0.00                | 0.0%                   |
|  | for a copy of 361 to 1440 words                               | Each                               | £13.10                  |                   | £0.00                | 0.0%                   |
|  | for a of the first 1440 of a document exceeding 1440 words    | Each                               | £13.10                  |                   | £0.00                | 0.0%                   |
|  | for each 72 words after the first 1440 words or part thereof  | Each                               | £0.70                   |                   | £0.00                | 0.0%                   |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service   | Category   | Charge Unit        | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|--|--------------------|-------------------------|-------------------|----------------------|------------------------|
| <b>ENVIRONMENTAL PROTECTION</b>                           |  |                    |                         |                   |                      |                        |
| Environmental Protection & Nuisance Team                  | Contaminated Land/Environmental Information Request (Residents)                | per hour           | £43.99                  | £52.79            | £1.29                | 2.5%                   |
|   | Contaminated Land/Environmental Information Request (Commercial)               | per hour           | £63.38                  | £76.06            | £1.86                | 2.5%                   |
|   | Sound check consultancy  | per hour           | £63.38                  | £76.06            | £1.86                | 2.5%                   |
|   | Officer charge   | per hour           | £63.38                  | £76.06            | £1.86                | 2.5%                   |
| Dog Warden  | Statutory Stray Fee  | Each               |                         |                   | -£25.00              | 0.0%                   |
|   | Dog picked up but not kennelled  | Each               | £63.55                  |                   | £1.55                | 2.5%                   |
|   | Dog picked up taken to kennels and returned to owner (new fee)                 | Each               | £102.10                 |                   | N/a                  | N/a                    |
|   | Veterinary fees will be charged on a cost basis                                | Fee                | At cost                 |                   |                      |                        |
| Animal Establishments                                     | Animal Boarding annual licence (exclusive of vets' fees) Catteries and Kennels | Per Licence        |                         |                   | -£350.00             | 0.0%                   |
|   | Pet Shop small annual licence (exclusive of vets' fees)                        | Per Licence        |                         |                   | -£168.33             | 0.0%                   |
|   | Pet Shop large (exclusive of vets' fees) - more than 75m2                      | Per Licence        |                         |                   | -£473.00             | 0.0%                   |
|   | Pet shop/boarding/breeding licence amendment                                   | Per Licence        |                         |                   | -£99.75              | 0.0%                   |
|   | small home boarder (annual fee)  | Per Licence        |                         |                   | -£91.50              | 0.0%                   |
|   | medium home boarder (annual fee)   | Per Licence        |                         |                   | -£121.92             | 0.0%                   |
|   | larger home boarder (annual fee)   | Per Licence        |                         |                   | -£195.67             | 0.0%                   |
|   | small home boarder (min fee)   | Per Licence        |                         |                   | -£51.92              | 0.0%                   |
|   | medium home boarder (min fee)  | Per Licence        |                         |                   | -£69.25              | 0.0%                   |
|   | larger home boarder (min fee)  | Per Licence        |                         |                   | -£109.58             | 0.0%                   |
|   | small home boarder (Pro rata fee)  | Per Licence        |                         |                   | -£7.42               | 0.0%                   |
|   | medium home boarder (pro rata fee)   | Per Licence        |                         |                   | -£9.92               | 0.0%                   |
|   | larger home boarder (pro rata fee)   | Per Licence        |                         |                   | -£15.67              | 0.0%                   |
|   | small home boarder (late payment fee)  | Per Licence        |                         |                   | -£105.50             | 0.0%                   |
|   | medium home boarder (late payment fee)   | Per Licence        |                         |                   | -£139.25             | 0.0%                   |
|   | larger home boarder (late payment fee)   | Per Licence        |                         |                   | -£205.17             | 0.0%                   |
|   | Animal Breeding Establishments (exclusive of vets' fees)                       | Per Licence        |                         |                   | -£288.42             | 0.0%                   |
|   | Horse Riding Establishment Licence   | Per Licence        |                         |                   | -£335.42             | 0.0%                   |
|   | Dangerous Wild Animals Licence or Zoo Licence                                  | Per Licence        |                         |                   | -£370.83             | 0.0%                   |
|   | Performing Animals Registration  | Per Licence        |                         |                   | -£463.50             | 0.0%                   |
|   | Performing Animals Licence   | Per Animal Licence |                         |                   | -£41.17              | 0.0%                   |
| <b>LOCAL AIR POLLUTION PREVENTION AND CONTROL (LAPPC)</b> |  |                    |                         |                   |                      |                        |
| Annual Subsistence Charge                                 | Standard process Low   | per Licence        | £772.00                 |                   | £0.00                | 0.0%                   |
|   | Standard process Medium  | per Licence        | £1,161.00               |                   | £0.00                | 0.0%                   |
|   | Standard process High  | per Licence        | £1,747.00               |                   | £0.00                | 0.0%                   |
|   | Permit for Vapour Recovery Part I and Dry Cleaners L                           | per Licence        | £79.00                  |                   | £0.00                | 0.0%                   |
|   | Permit for Vapour Recovery Part I and Dry Cleaners M                           | per Licence        | £158.00                 |                   | £0.00                | 0.0%                   |
|   | Permit for Vapour Recovery Part I and Dry Cleaners H                           | per Licence        | £237.00                 |                   | £0.00                | 0.0%                   |
|   | Permit for Vapour Recovery Part I & II combined L                              | per Licence        | £113.00                 |                   | £0.00                | 0.0%                   |
|   | Permit for Vapour Recovery Part I & II combined M                              | per Licence        | £226.00                 |                   | £0.00                | 0.0%                   |
|   | Permit for Vapour Recovery Part I & II combined H                              | per Licence        | £341.00                 |                   | £0.00                | 0.0%                   |
|   | Vapour Recovery and other Reduced Fees L                                       | per Licence        | £228.00                 |                   | £0.00                | 0.0%                   |
|   | Vapour Recovery and other Reduced Fees M                                       | per Licence        | £365.00                 |                   | £0.00                | 0.0%                   |
|   | Vapour Recovery and other Reduced Fees H                                       | per Licence        | £548.00                 |                   | £0.00                | 0.0%                   |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service   | Category   | Charge Unit   | New Fee<br>from April<br>2021 | Fee<br>including<br>VAT | Increase/<br>(decrease) | Increase/<br>(decrease) % |
|---|--|---|-------------------------------|-------------------------|-------------------------|---------------------------|
| PLANNING  |  |   |                               |                         |                         |                           |
| PLANNING - PRE APPLICATION FEES   |  |   |                               |                         |                         |                           |
| Level 1   | Householders advice on house extensions  | Each  | 160.00                        | £192.00                 | £3.24                   | 1.7%                      |
|   | Follow up Meetings   | Each  | 93.00                         | £111.60                 | £2.70                   | 2.5%                      |
|   | Small business and developers: advice on building works and change of use where the floor area involved is up to 200sqm. | Each  | £160.00                       | £192.00                 | £18.00                  | 10.3%                     |
|   | Follow up Meetings   | Each  | £93.00                        | £111.00                 | £9.00                   | 9.4%                      |
|   | Proposals for local community uses - (Free of charge for up to 200sqm)   | Each  | £148.60                       | £178.30                 | £4.30                   | 2.5%                      |
|   | Follow up Meetings   | Each  | £93.00                        | £111.00                 | £9.00                   | 9.4%                      |
|   | Advertisements   | Each  | £250.00                       | £300.00                 | £0.00                   | 0.0%                      |
|   | Follow up Meetings   | Each  | £93.00                        | £111.00                 | £3.00                   | 3.3%                      |
|   | Telecommunication installations  | Each  | £155.00                       | £186.00                 | £6.00                   | 3.3%                      |
|   | Follow up Meetings   | Each  | £93.00                        | £111.00                 | £3.00                   | 3.3%                      |
|   | Listed Building consent /conservation area consent.  | Each  | £148.60                       | £178.30                 | £4.30                   | 2.5%                      |
|   | Follow up Meetings   | Each  | £93.00                        | £111.00                 | £3.00                   | 3.3%                      |
|   | Trees and Landscaping  | Each  | £148.60                       | £178.30                 | £4.30                   | 2.5%                      |
|   | Follow up Meetings   | Each  | £93.00                        | £111.00                 | £3.00                   | 3.3%                      |
|   | Works to trees covered by tree preservation orders.  | Each  | £148.60                       | £178.30                 | £4.30                   | 2.5%                      |
|   | Follow up Meetings   | Each  | £93.00                        | £111.00                 | £3.00                   | 3.3%                      |
| Level 2   | 201 - 499sqm   | Each  | £370.00                       | £444.00                 | £12.00                  | 2.8%                      |
|   | 500 - 1000sqm  | Each  | £690.00                       | £828.00                 | £24.00                  | 3.0%                      |
|   | 1 - 3 dwellings  | Each  | £370.00                       | £444.00                 | £12.00                  | 2.8%                      |
|   | 4 - 9 dwellings  | Each  | £690.00                       | £828.00                 | £216.00                 | 35.3%                     |
|   | 10 - 15 dwellings  | Each  | £860.00                       | £1,032.00               | £30.00                  | 3.0%                      |
|   | 15 - 19 dwellings  | Each  | £1,150.00                     | £1,380.00               | £60.00                  | 4.5%                      |
|   | One Meeting included in above fee, additional Meetings charged by hour.  | Each  | £118.00                       | £114.60                 | -£23.40                 | 2.6%                      |
| Level 3   | Introductory Meeting fee   | Each  | £235.00                       | £282.00                 | £6.00                   | 2.2%                      |
|   | Development > 1,001 sqm or 20+ dwellings or other proposals  | Additional Meetings and advice thereafter by negotiation.   | Each                          | By Negotiation          |                         |                           |
|   | Responses to Enquiries Involving Research  | e.g. enquiries about legal status of land or property, enforcement notices, planning history, etc., by negotiation based on an estimate of the time needed. | Each                          | By Negotiation          |                         |                           |
| PLANNING ADMINISTRATION CHARGES   |  |   |                               |                         |                         |                           |
| Planning History Search   | Where more complicated or several addresses  | per application   | £28.20                        |                         | £0.70                   | 2.5%                      |
| Copies of Section 106 Agreements  | per agreement  | per application   | £28.20                        |                         | £0.70                   | 2.5%                      |
| Copies of Planning Decision Notices   | A list given of decision notices required  | per application   | £13.50                        |                         | £0.50                   | 3.8%                      |
|   | One decision notice from Microfiche slide  | per application   | £13.50                        |                         | £0.50                   | 3.8%                      |
|   | One decision notice from Microfiche slide plus plans (all on One slide)  | per application   | £28.20                        |                         | £3.20                   | 12.8%                     |
|   | Scanning more than One slide   | per application   | £28.20                        |                         | £3.20                   | 12.8%                     |
|   | Plans and documents for an application that need redacting   | per application   | £13.50                        |                         | £0.50                   | 3.8%                      |
| Enquiries for evidence that conditions have been discharged (statutory Fee) | Householders   | per application   | £34.00                        |                         | £0.00                   | 0.0%                      |
|   | All others   | per application   | £116.00                       |                         | £0.00                   | 0.0%                      |
| S106 and Community Infrastructure Levy obligation enquiries                 |  | per application   | £28.20                        |                         | £3.20                   | 12.8%                     |
| Returning Invalid   | Refunds processed and advice given   | per application   |                               |                         |                         |                           |
| Tree Preservation Order Documents   |  | per application   | £28.20                        |                         | £3.20                   | 12.8%                     |



Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                              | Category   | Charge Unit       | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--------------------------------------|--|-------------------|-------------------------|-------------------|----------------------|------------------------|
| <b>PUBLIC CONVENIENCES</b>           |  |                   |                         |                   |                      |                        |
|                                      | charge for entry to automated toilets                                  | Each              | £0.40                   |                   | £0.00                | 0.0%                   |
| <b>COMMUNITY SAFETY</b>              |  |                   |                         |                   |                      |                        |
| Town Safe Radio Membership daytime   |  | Annual membership | £450.00                 | £540.00           | £0.00                | 0.0%                   |
| Town Safe Associate member           |  | Annual membership | £225.00                 | £270.00           | £0.00                | 0.0%                   |
| Town Safe External member            |  | Annual membership | £250.00                 | £300.00           | £0.00                | 0.0%                   |
| Town Safe Night-time full membership |  | Annual membership | £400.00                 | £480.00           | £0.00                | 0.0%                   |
| Internal partners                    |  | Annual membership | £250.00                 |                   | £0.00                | 0.0%                   |
| <b>Leisure</b>                       |  |                   |                         |                   |                      |                        |
| <b>Swimming</b>                      |  |                   |                         |                   |                      |                        |
| Pool                                 | Adult (Peak / Off Peak)  | Session           | £4.33                   | £5.20             | £0.20                | 3.9%                   |
|                                      | Adult Your Reading Passport General                                    | Session           | £3.75                   | £4.50             | £0.10                | 2.2%                   |
|                                      | Adult Your Reading Passport Concession                                 | Session           | £2.79                   | £3.35             | £0.10                | 3.0%                   |
|                                      | Adult Your Reading Passport Concession Off Peak                        | Session           | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                      | Junior / Student   | Session           | £2.58                   | £3.10             | £0.10                | 3.3%                   |
|                                      | Junior / Student Your Reading Passport General                         | Session           | £2.25                   | £2.70             | £0.10                | 3.7%                   |
|                                      | Junior / Student Your Reading Passport Concession                      | Session           | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                      | Under 3 all pools  | Session           | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                      | Holiday Swim Activity  | Session           | £0.83                   | £1.00             | £0.00                | 0.4%                   |
|                                      | Family Swim Activity   | Session           | £10.17                  | £12.20            | £0.30                | 2.5%                   |
| Pool Hire - Sports/community use     | Meadway Pool   | Per Hour          | £72.17                  | £86.60            | £2.15                | 2.5%                   |
|                                      | South Reading Leisure Centre (Whole Pool)                              | Per Hour          | £72.17                  | £86.60            | £2.10                | 2.5%                   |
|                                      | South Reading Leisure Centre (Per lane)                                | Per Hour          | £12.83                  | £15.40            | £0.40                | 2.7%                   |
| Membership Charges                   | Bronze Gym   | per person        | £14.58                  | £17.50            | £0.50                | 2.9%                   |
|                                      | Bronze Gym Your Reading Passport                                       | per person        | £13.75                  | £16.50            | £0.50                | 3.2%                   |
|                                      | Bronze Gym Pathway   | per person        | £13.75                  | £16.50            | £0.50                | 3.2%                   |
|                                      | Silver Swim & Gym  | per person        | £19.17                  | £23.00            | £0.50                | 2.2%                   |
|                                      | Silver Swim & Gym Your Reading Passport                                | per person        | £17.50                  | £21.00            | £0.50                | 2.5%                   |
|                                      | Silver Swim & Gym Pathway  | per person        | £17.50                  | £21.00            | £0.50                | 2.5%                   |
|                                      | Silver Swim & Class  | per person        | £19.17                  | £23.00            | £0.50                | 2.2%                   |
|                                      | Silver Swim & Class Your Reading Passport                              | per person        | £17.50                  | £21.00            | £0.50                | 2.5%                   |
|                                      | Silver Swim & Class Pathway  | per person        | £17.50                  | £21.00            | £0.50                | 2.5%                   |
|                                      | Silver Gym & Class   | per person        | £19.17                  | £23.00            | £0.50                | 2.2%                   |
|                                      | Silver Gym & Class Your Reading Passport                               | per person        | £17.50                  | £21.00            | £0.50                | 2.5%                   |
|                                      | Silver Gym & Class Pathway   | per person        | £17.50                  | £21.00            | £0.50                | 2.5%                   |
|                                      | Gold Swim, Gym & Class   | per person        | £25.00                  | £30.00            | £1.00                | 3.4%                   |
|                                      | Gold Swim, Gym & Class Your Reading Passport                           | per person        | £22.92                  | £27.50            | £1.00                | 3.8%                   |
|                                      | Gold Swim, Gym & Class Pathway   | per person        | £22.92                  | £27.50            | £1.00                | 3.8%                   |
|                                      | Plat All facilities  | per person        | £30.00                  | £36.00            | £1.00                | 2.8%                   |
|                                      | Plat All facilities Your Reading Passport                              | per person        | £27.50                  | £33.00            | £1.00                | 3.1%                   |
|                                      | Plat All facilities Pathway  | per person        | £27.50                  | £33.00            | £1.00                | 3.1%                   |
| Replacement                          | Single fee   | per person        | £4.29                   | £5.15             | £0.15                | 2.9%                   |
| Badminton                            | Adult  | Session           | £10.67                  | £12.80            | £0.40                | 3.3%                   |
|                                      | Adult Your Reading Passport General                                    | Session           | £9.08                   | £10.90            | £0.30                | 2.9%                   |
|                                      | Adult Your Reading Passport Concession                                 | Session           | £6.25                   | £7.50             | £0.15                | 2.0%                   |
|                                      | Adult/Junior weekdays 9.00am - 5.00pm Your Reading Passport Concession | Session           | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                      | Junior   | Session           | £5.33                   | £6.40             | £0.25                | 4.0%                   |
|                                      | Junior Your Reading Passport General                                   | Session           | £4.58                   | £5.50             | £0.15                | 2.8%                   |
|                                      | Junior Your Reading Passport Concession                                | Session           | £3.21                   | £3.85             | £0.10                | 2.5%                   |
| Table Tennis                         | Adult  | Session           | £9.58                   | £11.50            | £0.30                | 2.7%                   |
|                                      | Adult Your Reading Passport General                                    | Session           | £7.42                   | £8.90             | £0.30                | 3.4%                   |
|                                      | Adult Your Reading Passport Concession                                 | Session           | £5.25                   | £6.30             | £0.15                | 2.3%                   |
|                                      | Adult/Junior weekdays 9.00am - 5.00pm Your Reading Passport Concession | Session           | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                      | Junior   | Session           | £4.79                   | £5.75             | £0.75                | 14.9%                  |
|                                      | Junior Your Reading Passport General                                   | Session           | £3.75                   | £4.50             | £0.20                | 4.7%                   |
|                                      | Junior Your Reading Passport Concession                                | Session           | £2.67                   | £3.20             | £0.20                | 6.7%                   |
| Squash 40 minutes                    | Adult  | Session           | £9.58                   | £11.50            | £0.30                | 2.7%                   |
|                                      | Adult Your Reading Passport General                                    | Session           | £7.92                   | £9.50             | £0.90                | 10.4%                  |
|                                      | Adult Your Reading Passport Concession                                 | Session           | £5.75                   | £6.90             | £0.75                | 12.1%                  |
|                                      | Adult/Junior weekdays 9.00am - 5.00pm Your Reading Passport Concession | Session           | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                      | Junior   | Session           | £4.79                   | £5.75             | £0.75                | 14.9%                  |
|                                      | Junior Your Reading Passport General                                   | Session           | £3.75                   | £4.50             | £0.20                | 4.7%                   |
|                                      | Junior Your Reading Passport Concession                                | Session           | £2.67                   | £3.20             | £0.20                | 6.7%                   |

# Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                          | Category   | Charge Unit | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|----------------------------------|--|-------------|-------------------------|-------------------|----------------------|------------------------|
| <b>Leisure</b>                   |  |             |                         |                   |                      |                        |
| Area Hire - Sports community use | Meadway Hall Hire - Sporting booking                                     | Per Hour    | £50.00                  | £60.00            | £2.30                | 4.0%                   |
|                                  | Meadway / South Reading Leisure Centre Hall Hire - Non - Sporting Events | Per Hour    | £84.17                  | £101.00           | £2.80                | 2.9%                   |
|                                  | Meadway Sports 1/2 Hall  | Per Hour    | £20.00                  | £24.00            | £0.95                | 4.1%                   |
|                                  | South Reading Leisure Centre Hall Hire                                   | Per Hour    | £41.67                  | £50.00            | £2.00                | 4.2%                   |
|                                  | South Reading Leisure Centre 1/2 Hall                                    | Per Hour    | £20.83                  | £25.00            | £1.00                | 4.2%                   |
|                                  | Meadway Studio Hire  | Per Hour    | £13.33                  | £16.00            | £0.60                | 3.9%                   |
|                                  | South Reading Leisure Centre Studio Hire                                 | Per Hour    | £30.83                  | £37.00            | £1.50                | 4.2%                   |
|                                  | Palmer Studio Hire   | Per Hour    | £30.83                  | £37.00            | £1.30                | 3.6%                   |
|                                  | Palmer Track/Cycle Hire  | Per Hour    | £40.42                  | £48.50            | £1.50                | 3.2%                   |
|                                  | Palmer Stadium Pitch Lights  | Per Hour    | £266.67                 | £320.00           | £9.20                | 3.0%                   |
|                                  | Palmer Stadium pitch without lights                                      | Per Match   | £176.67                 | £212.00           | £6.50                | 3.2%                   |
|                                  | Palmer event cycling / Athletics per additional out of hours             | Per Match   | £78.75                  | £94.50            | £2.40                | 2.6%                   |
|                                  | Palmer Adult RBC Athletics Meet  | Per Hour    | £61.67                  | £74.00            | £1.90                | 2.6%                   |
|                                  | Palmer Junior RBC Athletics Meet   | Per Hour    | £31.67                  | £38.00            | £1.25                | 3.4%                   |
|                                  | Palmer Adult Athletics Meet  | Per Hour    | £68.33                  | £82.00            | £2.85                | 3.6%                   |
|                                  | Palmer Junior Athletics Meet   | Per Hour    | £35.00                  | £42.00            | £1.00                | 2.4%                   |
| Cycling / Athletics              | Adult Cycling  | Session     | £5.17                   | £6.20             | £0.30                | 5.0%                   |
|                                  | Adult Athletics  | Session     | £5.17                   | £6.20             | £0.30                | 5.0%                   |
|                                  | Adult Your Reading Passport General                                      | Session     | £4.29                   | £5.15             | £0.25                | 5.2%                   |
|                                  | Adult Your Reading Passport Concession                                   | Session     | £2.83                   | £3.40             | £0.15                | 4.6%                   |
|                                  | Junior Athletic  | Session     | £2.50                   | £3.00             | £0.30                | 11.1%                  |
|                                  | Junior Cycling   | Session     | £3.17                   | £3.80             | £0.10                | 2.8%                   |
|                                  | Junior Your Reading Passport General                                     | Session     | £2.08                   | £2.50             | £0.10                | 4.2%                   |
|                                  | Junior Your Reading Passport Concession                                  | Session     | £1.50                   | £1.80             | £0.05                | 2.7%                   |
|                                  | Adult Tuesday & Thursday Cycling   | Session     | £5.25                   | £6.30             | £0.30                | 5.0%                   |
|                                  | Junior Tuesday & Thursday Cycling  | Session     | £2.63                   | £3.15             | £0.30                | 10.3%                  |
|                                  | Cycle Racing   | Session     | £3.42                   | £4.10             | £0.10                | 2.6%                   |
|                                  | Wheelie Fun  | Session     | £2.67                   | £3.20             | £0.10                | 3.4%                   |
|                                  | Everybody Active Cycling   | Session     | £3.00                   | £3.60             | £0.10                | 2.7%                   |
|                                  | Cycling for health   | Session     | £2.58                   | £3.10             | £0.10                | 3.3%                   |
| Cricket - Weekend                | Adult One Off Game   | Session     | £135.00                 | £162.00           | £4.70                | 3.0%                   |
|                                  | Adult Block 10+ Games  | Session     | £115.00                 | £138.00           | £3.90                | 2.9%                   |
|                                  | Junior One Off Game  | Session     | £67.50                  | £81.00            | £2.20                | 2.8%                   |
|                                  | Junior Block 10+ Games   | Session     | £58.33                  | £70.00            | £2.70                | 4.0%                   |
| Tennis                           | Adult Standard   | Session     | £5.25                   | £6.30             | £0.15                | 2.3%                   |
|                                  | Adult Your Reading Passport General                                      | Session     | £4.25                   | £5.10             | £0.20                | 4.2%                   |
|                                  | Adult Your Reading Passport Concession                                   | Session     | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                  | Junior Standard  | Session     | £2.67                   | £3.20             | £0.10                | 3.4%                   |
|                                  | Junior Your Reading Passport General                                     | Session     | £2.25                   | £2.70             | £0.10                | 3.7%                   |
| Tennis (Artificial-turf)         | Junior Your Reading Passport Concession                                  | Session     | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                  | Adult Standard   | Session     | £7.50                   | £9.00             | £0.20                | 2.3%                   |
|                                  | Adult Your Reading Passport General                                      | Session     | £6.00                   | £7.20             | £0.20                | 2.9%                   |
|                                  | Adult Your Reading Passport Concession                                   | Session     | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                  | Junior Standard  | Session     | £3.75                   | £4.50             | £0.10                | 2.2%                   |
| Bowls                            | Junior Your Reading Passport General                                     | Session     | £3.00                   | £3.60             | £0.10                | 2.7%                   |
|                                  | Junior Your Reading Passport Concession                                  | Session     | £0.00                   | £0.00             | £0.00                | 0.0%                   |
|                                  | Adult Standard   | Session     | £4.08                   | £4.90             | £0.20                | 4.2%                   |
|                                  | Adult Your Reading Passport General                                      | Session     | £2.75                   | £3.30             | £0.10                | 3.0%                   |
|                                  | Adult Your Reading Passport Concession                                   | Session     | £2.04                   | £2.45             | £0.10                | 4.2%                   |
|                                  | Junior Standard  | Session     | £2.04                   | £2.45             | £0.10                | 4.2%                   |
|                                  | Junior Your Reading Passport General                                     | Session     | £1.42                   | £1.70             | £0.05                | 2.7%                   |
|                                  | Junior Your Reading Passport Concession                                  | Session     | £1.17                   | £1.40             | £0.05                | 3.2%                   |
|                                  | Hire of woods and mats   | Session     | £3.25                   | £3.90             | £0.10                | 2.5%                   |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service                   | Category  | Charge Unit | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---------------------------|---|-------------|-------------------------|-------------------|----------------------|------------------------|
| <b>Leisure</b>            |   |             |                         |                   |                      |                        |
| Football                  | Adult One Off Game Standard                                       | Match       | £100.83                 | £121.00           | £2.90                | 2.5%                   |
|                           | Adult Block 10+ Games Standard                                    | Match       | £86.25                  | £103.50           | £2.90                | 2.9%                   |
|                           | Adult Block 5+ Teams Standard                                     | Match       | £77.08                  | £92.50            | £2.35                | 2.6%                   |
|                           | Senior League discounts   | Match       | £20.83                  | £25.00            | £0.45                | 1.8%                   |
|                           | Senior League discounts   | Match       | £15.75                  | £18.90            | £0.45                | 2.4%                   |
|                           | Senior League discounts   | Match       | £10.50                  | £12.60            | £0.30                | 2.4%                   |
|                           | Junior One Off Game Standard                                      | Match       | £55.00                  | £66.00            | £1.65                | 2.6%                   |
|                           | Junior Block 10+ Games Standard                                   | Match       | £40.00                  | £48.00            | £1.25                | 2.7%                   |
|                           | Junior Block 5+ Teams standard                                    | Match       | £35.00                  | £42.00            | £1.15                | 2.8%                   |
|                           | Mini Soccer per Game  | Match       | £16.67                  | £20.00            | £0.75                | 3.9%                   |
|                           | Mini Soccer 10+ Games   | Match       | £14.17                  | £17.00            | £0.60                | 3.6%                   |
|                           | Mini Soccer 5+ Teams  | Match       | £12.58                  | £15.10            | £0.45                | 3.1%                   |
| Australian Rules & Gaelic | One Off   | Match       | £91.67                  | £110.00           | £4.40                | 4.2%                   |
|                           | Block 10+ Games   | Match       | £75.83                  | £91.00            | £3.00                | 3.4%                   |
| 5-a-side football         | Adult Peak - single   | Per Hour    | £46.67                  | £56.00            | £1.80                | 3.3%                   |
|                           | Adult Peak - Block  | Per Hour    | £38.75                  | £46.50            | £1.33                | 2.9%                   |
|                           | Junior Peak - single  | Per Hour    | £24.17                  | £29.00            | £0.45                | 1.6%                   |
|                           | Junior Peak - Block   | Per Hour    | £20.42                  | £24.50            | £0.71                | 3.0%                   |
| Casual Fitness            | Adult - Peak Training   | Session     | £6.83                   | £8.20             | £0.20                | 2.4%                   |
|                           | Adult - Peak Training Your Reading Passport General               | Session     | £6.00                   | £7.20             | £0.20                | 2.9%                   |
|                           | Adult - Peak Training Your Reading Passport Concession            | Session     | £4.46                   | £5.35             | £0.15                | 3.0%                   |
|                           | Junior/Student - Peak Training                                    | Session     | £3.42                   | £4.10             | £0.10                | 2.6%                   |
|                           | Junior/Student - Peak Training Your Reading Passport General      | Session     | £3.00                   | £3.60             | £0.10                | 2.7%                   |
|                           | Junior/Student - Peak Training Your Reading Passport Concession   | Session     | £2.25                   | £2.70             | £0.10                | 3.7%                   |
|                           | Junior/Student Fitness Session                                    | Session     | £3.42                   | £4.10             | £0.10                | 2.6%                   |
| Courses                   | Junior Swimming 30 mins   | Per Lesson  | £5.50                   | £6.60             | £0.15                | 2.2%                   |
|                           | Junior Swimming 30 mins Your Reading Passport General             | Per Lesson  | £5.29                   | £6.35             | £0.15                | 2.4%                   |
|                           | Adult Swimming 30 mins  | Per Lesson  | £6.42                   | £7.70             | £0.20                | 2.7%                   |
|                           | Adult Swimming 30 mins Your Reading Passport General              | Per Lesson  | £6.17                   | £7.40             | £0.20                | 2.8%                   |
|                           | Trampolining 1hr  | Per Lesson  | £6.13                   | £7.35             | £0.20                | 2.8%                   |
|                           | Trampolining 1hr Your Reading Passport General                    | Per Lesson  | £5.75                   | £6.90             | £0.25                | 3.8%                   |
|                           | Gymnastics 1hr  | Per Lesson  | £6.17                   | £7.40             | £0.25                | 3.5%                   |
|                           | Gymnastics 1hr Your Reading Passport General                      | Per Lesson  | £5.75                   | £6.90             | £0.25                | 3.8%                   |
|                           | Gymnastics (Pre School) 45mins                                    | Per Lesson  | £5.13                   | £6.15             | £0.15                | 2.5%                   |
|                           | Badminton   | Per Lesson  | £5.83                   | £7.00             | £0.25                | 3.6%                   |
|                           | Badminton Your Reading Passport General                           | Per Session | £5.42                   | £6.50             | £0.15                | 2.4%                   |
|                           | Cardio Care 1hr General   | Per Session | £3.83                   | £4.60             | £0.10                | 2.2%                   |
|                           | Cardio Care 1hr Your Reading Passport                             | Per Session | £3.58                   | £4.30             | £0.10                | 2.4%                   |
|                           | Cardio Care Course 6wk  | Per Session | £21.58                  | £25.90            | £0.60                | 2.4%                   |
|                           | Cardio Care Course 6 wk Your Reading Passport                     | Per Session | £21.25                  | £25.50            | £0.60                | 2.4%                   |
|                           | Cardio Care Course 5wk  | Per Session | £18.00                  | £21.60            | £0.50                | 2.4%                   |
|                           | Cardio Care Course 5 wk Your Reading Passport                     | Per Session | £17.75                  | £21.30            | £0.55                | 2.7%                   |
|                           | Administration charge for registration on to Courses Direct Debit | One Off     | £3.67                   | £4.40             | £0.11                | 2.4%                   |
| Group Training Sessions   | Class A   | Session     | £6.42                   | £7.70             | £0.20                | 2.7%                   |
|                           | Class B   | Session     | £5.58                   | £6.70             | £0.15                | 2.3%                   |
|                           | Class C   | Session     | £4.83                   | £5.80             | £0.15                | 2.6%                   |
|                           | Class D   | Session     | £4.58                   | £5.50             | £0.15                | 2.8%                   |
|                           | Class E   | Session     | £3.83                   | £4.60             | £0.10                | 2.2%                   |
|                           | Class F   | Session     | £3.21                   | £3.85             | £0.10                | 2.5%                   |
|                           | Pool Party  | Session     | £75.00                  | £90.00            | £4.00                | 4.6%                   |
|                           | Tots  | Session     | £56.67                  | £68.00            | £2.00                | 3.0%                   |
|                           | Disco   | Session     | £60.83                  | £73.00            | £1.50                | 2.1%                   |
|                           | Cycling   | Session     | £94.17                  | £113.00           | £3.00                | 2.7%                   |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service   | Category   | Charge Unit     | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|--|-----------------|-------------------------|-------------------|----------------------|------------------------|
| <b>Leisure</b>  |  |                 |                         |                   |                      |                        |
| 3G Hire   | South Reading Leisure Centre 3G pitch (full)                               | Per Hour        | £146.67                 | £176.00           | £8.00                | 4.8%                   |
|   | South Reading Leisure Centre 3G pitch (half)                               | Per Hour        | £73.33                  | £88.00            | £4.00                | 4.8%                   |
|   | South Reading Leisure Centre 3G Pitch (quarter)                            | Per Hour        | £36.67                  | £44.00            | £2.00                | 4.8%                   |
| Tennis  | South Reading Leisure Centre   | Per Hour        | £5.25                   | £6.30             | £0.30                | 5.0%                   |
| Parties   | Soft Play  | Session         | £69.17                  | £83.00            | £3.00                | 3.7%                   |
|   | Bouncy Castle (Half Hall)  | Session         | £69.17                  | £83.00            | £3.00                | 3.7%                   |
|   | Sporty   | Session         | £104.17                 | £125.00           | £5.00                | 4.2%                   |
|   | Pool Inflatable  | Session         | £112.50                 | £135.00           | £5.00                | 3.8%                   |
|   | Traditional Pool   | Session         | £69.17                  | £83.00            | £3.00                | 3.7%                   |
| Club Charges  | Reading Athletics Club   | Session         | £36.25                  | £43.50            | £1.50                | 3.6%                   |
|   | Reading Road Runners Friday  | Session         | £28.75                  | £34.50            | £1.15                | 3.5%                   |
|   | Reading Road Runners Wednesday   | Session         | £49.17                  | £59.00            | £1.90                | 3.3%                   |
|   | Reading Track Cycle  | Session         | £33.33                  | £40.00            | £1.20                | 3.1%                   |
|   | Palmer Park Velo Club Use  | Session         | £17.50                  | £21.00            | £0.60                | 2.9%                   |
|   | Palmer Park Velo Club Event  | Session         | £24.17                  | £29.00            | £1.00                | 3.6%                   |
|   | Aikido   | Session         | £20.00                  | £24.00            | £1.35                | 5.9%                   |
| <b>MUSEUM</b>   |  |                 |                         |                   |                      |                        |
| School Sessions   | (Session, loan, membership, talk etc)                                      | per event       | £150.00                 | £180.00           | £1.20                | 0.7%                   |
| Welcome and wow talks   | (Session, loan, membership, talk etc)                                      | per event       | £40.00                  | £48.00            | £6.00                | 14.3%                  |
| Membership 5 boxes RBC non academy  |  | membership      | £389.00                 | £466.80           | £4.80                | 1.0%                   |
| Membership 3 boxes RBC non academy  |  | membership      | £335.00                 | £402.00           | £6.00                | 1.5%                   |
| Membership 5 boxes academy schools  |  | membership      | £412.00                 | £494.40           | £0.00                | 0.0%                   |
| Membership 3 boxes RBC academy  |  | membership      | £357.00                 | £428.40           | £0.00                | 0.0%                   |
| Membership 5 boxes non RBC schools  |  | membership      | £459.00                 | £550.80           | £0.00                | 0.0%                   |
| Membership 3 boxes non rbc schools  |  | membership      | £409.00                 | £490.80           | £0.00                | 0.0%                   |
| Individual box loan   |  | per box         | £45.00                  | £54.00            | £0.00                | 0.0%                   |
| Curious curator packs and welcome and wow talks                               |  | per occasion    |                         |                   | -£35.00              | 0.0%                   |
| Reminiscence  |  | membership      | £95.00                  | £114.00           | £6.00                | 5.6%                   |
| Museum introduction   |  | per occasion    | £50.00                  | £60.00            | £6.00                | 11.1%                  |
| Talks - Booked privately  |  | per talk        | £80.00                  | £96.00            | £6.00                | 6.7%                   |
| Long talks - booked privately   |  | per talk        | £150.00                 | £180.00           | £0.00                | 0.0%                   |
| photography/filming   |  | per image/hour  | From £17.50             |                   |                      |                        |
| Archaeology   |  | per deposit     | From £117               | From £140.40      |                      |                        |
| Corporate loans   |  | membership      | £1,000.00               | £1,200.00         | £0.00                |                        |
| Family activities   |  | per event       | from £2                 |                   |                      |                        |
| Talks - Public  |  | per event       | £5.00                   |                   | £0.00                |                        |
| <b>BERKSHIRE ARCHEOLOGY</b>   |  |                 |                         |                   |                      |                        |
| Charges for provision of Historic Environment Record data to commercial users | Berkshire Archaeology, DENS  | Per Hour        | £47.00                  | £56.40            | £3.60                | 6.8%                   |
| <b>ARTS VENUES</b>  |  |                 |                         |                   |                      |                        |
| Reading Arts - per transaction postage fee for ticket bookings                | Across all price points for tickets available from Reading Arts and Venues | Per Transaction | £1.67                   | £2.00             | £0.25                | 14.4%                  |
| Reading Arts - Membership scheme for The Hexagon                              | Charged at the discretion of customers, and along the booking pathway.     | Per Transaction | £29.17                  | £35.00            | £1.40                | 4.2%                   |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service  | Category   | Charge Unit     | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|--|-----------------|-------------------------|-------------------|----------------------|------------------------|
| <b>BUSINESS DEVELOPMENT</b>                                    |  |                 |                         |                   |                      |                        |
| Lamp Column Banner Advertising (Broad Street West)             | Single (3 months)  | each            | £750.00                 | £900.00           | £0.00                | 0.0%                   |
|  | Renewal (additional 3 months)  | each            | £650.00                 | £780.00           | £0.00                | 0.0%                   |
|  | Pair (3 Months)  | each            | £1,300.00               | £1,560.00         | £0.00                | 0.0%                   |
|  | Renewal (additional 3 months)  | each            | £1,000.00               | £1,200.00         | £0.00                | 0.0%                   |
|  | Single (6 months)  | each            | £1,300.00               | £1,560.00         | £0.00                | 0.0%                   |
|  | Renewal (additional 6 months)  | each            | £1,000.00               | £1,200.00         | £0.00                | 0.0%                   |
|  | Pair (6 months)  | each            | £2,300.00               | £2,760.00         | £0.00                | 0.0%                   |
| Roundabout Advertising   | Renewal (additional 6 months)  | each            | £2,000.00               | £2,400.00         | £0.00                | 0.0%                   |
|  | Imperial Way - A33   | each            | £6,000.00               | £7,200.00         | £0.00                | 0.0%                   |
|  | Castle Street - IDR  | each            | £6,000.00               | £7,200.00         | £0.00                | 0.0%                   |
|  | Caversham Road - Richfield Ave   | each            | £5,200.00               | £6,240.00         | £0.00                | 0.0%                   |
|  | Chatham Street - IDR   | each            | £8,000.00               | £9,600.00         | £0.00                | 0.0%                   |
|  | Forbury Reservation  | each            | £2,000.00               | £2,400.00         | £0.00                | 0.0%                   |
|  | Forbury / Kenavon Drive  | each            | £4,500.00               | £5,400.00         | £0.00                | 0.0%                   |
|  | Hartland / Northumberland  | each            | £4,000.00               | £4,800.00         | £0.00                | 0.0%                   |
|  | Honiton / Northumberland   | each            | £2,000.00               | £2,400.00         | £0.00                | 0.0%                   |
|  | Norcot / Oxford Road   | each            | £8,000.00               | £9,600.00         | £0.00                | 0.0%                   |
|  | Liebenrood / Tilehurst Rd  | each            | £3,600.00               | £4,320.00         | £0.00                | 0.0%                   |
|  | Queens Road reservation  | each            | £2,000.00               | £2,400.00         | £0.00                | 0.0%                   |
|  | Vastern / Caversham road   | each            | £3,600.00               | £4,320.00         | £0.00                | 0.0%                   |
|  | Vastern / Forbury Road   | each            | £4,500.00               | £5,400.00         | £0.00                | 0.0%                   |
|  | Vastern / George Street  | each            | £8,000.00               | £9,600.00         | £0.00                | 0.0%                   |
|  | Whitley / Christchurch   | each            | £4,000.00               | £4,800.00         | £0.00                | 0.0%                   |
|  | Whitley Wood Lane/Road   | each            | £4,000.00               | £4,800.00         | £0.00                | 0.0%                   |
|  | Circuit / Southcote Lane   | each            | £2,000.00               | £2,400.00         | £0.00                | 0.0%                   |
|  | Southcote Lane / Virginia Way  | each            | £3,000.00               | £3,600.00         | £0.00                | 0.0%                   |
|  | Gillette Way / Rosekirk  | each            | £4,000.00               | £4,800.00         | £0.00                | 0.0%                   |
|  | Discretionary discount <25%  |                 |                         |                   |                      |                        |
| Welcome to Reading Signage                                     | Single 12 months   | each            | £1,200.00               | £1,440.00         | £0.00                | 0.0%                   |
|  | Single 6 months  | each            | £800.00                 | £960.00           | £0.00                | 0.0%                   |
|  | All 6 months   | each            | £3,600.00               | £4,320.00         | £0.00                | 0.0%                   |
|  | All 12 months  | each            | £6,000.00               | £7,200.00         | £0.00                | 0.0%                   |
| <b>TOWN HALL</b>   |  |                 |                         |                   |                      |                        |
| Reading Arts - per transaction postage fee for ticket bookings | Across all price points for tickets available from Reading Arts and Venues | Per Transaction | £1.67                   | £2.00             | £0.25                | 14.4%                  |
| Reading Arts - Membership scheme for The Hexagon               | Charged at the discretion of customers, and along the booking pathway.     | Per Transaction | £29.17                  | £35.00            | £1.40                | 4.2%                   |
| Concert Hall Room Hire   | Room Hire  | Day             | From £2300              | £2,760.00         |                      |                        |
| Concert Hall plus Tech package                                 | Room Hire & Equipment  | Day             | £3,560.00               | £4,272.00         |                      |                        |
| Victoria Hall Room Hire  | Room Hire  | Half Day/Day    | From £525               | £630.00           |                      |                        |
| Waterhouse Chamber Hire  | Room Hire  | Half Day/Day    | From £220               | £264.00           |                      |                        |
| Soane Space  | Room Hire  | Half Day/Day    | From £190               | £228.00           |                      |                        |
| Jane Austen/Oscar Wilde  | Room Hire  | Half Day/Day    | From £92.50             | £111.00           |                      |                        |
| Marcus Adams   | Room Hire  | Day             | From £87.50             | £105.00           |                      |                        |
| Concert Hall Daily Delegate Rate                               | Catering & room Hire   | Day             | From £47.5              | £57.00            |                      |                        |
| <b>TOWN HALL</b>   |  |                 |                         |                   |                      |                        |
| Victoria Hall Daily Delegate Rate                              | Catering & room Hire   | Half Day/Day    | £26.00                  | £31.20            |                      |                        |
| Waterhouse Daily Delegate Rate                                 | Catering & room Hire   | Half Day/Day    | £31.00                  | £37.20            |                      |                        |
| Jane Austen/Oscar Wilde Daily Delegate Rate                    | Catering & room Hire   | Half Day/Day    | £31.00                  | £37.20            |                      |                        |
| Soane Space Daily Delegate Rate                                | Catering & room Hire   | Half Day/Day    | £25.00                  | £30.00            |                      |                        |
| Lectern PA Hire  | Equipment  | Day             | £90.00                  | £108.00           | £6.00                | 5.9%                   |
| PA Hire  | Equipment  | Day             | £75.00                  | £90.00            | £18.00               | 25.0%                  |
| Microphone Hire  | Equipment  | Day             | £67.50                  | £81.00            | £3.00                | 3.8%                   |
| Tech time  | Equipment  | Per hour        | £32.50                  | £39.00            | £3.00                | 8.3%                   |
| Monitor Hire   | Equipment  | Day             | £45.00                  | £54.00            | £6.00                | 12.5%                  |
| Additional Projector Screen                                    | Equipment  | Day             | £20.00                  | £24.00            | £2.40                | 11.1%                  |
| LCD Projector  | Equipment  | Day             | £62.50                  | £75.00            | £3.00                | 4.2%                   |
| Laptop Hire  | Equipment  | Day             | £62.50                  | £75.00            | £3.00                | 4.2%                   |
| Piano Hire   | Equipment  | Day             | £100.00                 | £120.00           | £48.00               | 66.7%                  |
| Piano Tuned  | Equipment  | Day             | £110.00                 | £132.00           | £12.00               | 10.0%                  |
| Lectern Hire   | Equipment  | Day             | £17.50                  | £21.00            | £2.40                | 12.9%                  |
| Flip Chart   | Equipment  | Each            | £17.50                  | £21.00            | £1.00                | 5.0%                   |
| Speaker phone  | Equipment  | Day             | £35.00                  | £42.00            | £2.40                | 6.1%                   |
| Display Board  | Equipment  | Day             | £35.00                  | £42.00            | £6.00                | 16.7%                  |
| Dance Floor  | Equipment  | Day             | £100.00                 | £120.00           | £30.00               | 33.3%                  |
| Pads & Pens  | Equipment  | Per person      | £4.00                   | £4.80             | £0.60                | 14.3%                  |
| Photocopies  | Equipment  | Each            | £0.15                   | £0.18             | £0.03                | 15.4%                  |
| Late Bar   | Equipment  | Event           | £150.00                 | £180.00           | £30.00               | 20.0%                  |
| Serving Staff  | Equipment  | Per hour        | £20.00                  | £24.00            | £1.20                | 5.3%                   |
| Security Staff   | Equipment  | Per hour        | £22.50                  | £27.00            | £2.00                | 8.0%                   |
| DJ   | Equipment  | Per event       | £450.00                 | £540.00           | £30.00               | 5.9%                   |
| Stage - Victoria Hall  | Equipment  | Day             | £87.50                  | £105.00           |                      |                        |

Proposed Fees and Charges from 1st April 2021 - Directorate of Economic Growth & Neighbourhood Services

| Service  | Category                   | Charge Unit | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|----------------------------|-------------|-------------------------|-------------------|----------------------|------------------------|
| <b>BERKSHIRE RECORDS OFFICE</b>                        |                            |             |                         |                   |                      |                        |
| Copy certificates (baptism, burial, pre 1837 marriage) |                            | Each        | £11.67                  | £14.00            | £0.00                | 0.0%                   |
| Copy certificates (post 1837 marriage)                 |                            | Each        | £9.17                   | £11.00            | £0.00                | 0.0%                   |
| Reprographics  |                            | Each        | £1.67                   | £2.00             | £0.00                | 0.0%                   |
| Self Service Photos                                    |                            | Each        | £0.83                   | £1.00             | £0.00                | 0.0%                   |
| Self-Service Printouts                                 |                            | Each        | £0.83                   | £1.00             | £0.00                | 0.0%                   |
| Digital Photos   |                            | Each        | £8.33                   | £10.00            | £0.00                | 0.0%                   |
| Restoration Service                                    |                            | Half Hour   | £13.33                  | £16.00            | £0.00                | 0.0%                   |
| Research   |                            | Half Hour   | £13.33                  | £16.00            | £0.00                | 0.0%                   |
| Research   |                            | Per Hour    | £26.67                  | £32.00            | £0.00                | 0.0%                   |
| <b>MODERN RECORDS</b>                                  |                            |             |                         |                   |                      |                        |
| Records Storage  | Storage of records by box  | Per Box     | £9.00                   | £10.80            | £0.00                | 0.0%                   |
| <b>PLAY SERVICES</b>                                   |                            |             |                         |                   |                      |                        |
| School Support   | 1:1 Support Session        | Per hour    | £32.50                  |                   | £0.98                | 3.1%                   |
|  | Lunchtime Support Session  | Per hour    | £25.00                  |                   | £1.89                | 8.2%                   |
|  | STEPS - Travel Project     | Per hour    | £54.00                  |                   | £1.47                | 2.8%                   |
| Hire   | Equipment Hire - Large     | per Session | £110.00                 |                   | £4.94                | 4.7%                   |
|  | Equipment Hire - Medium    | per Session | £86.00                  |                   | £1.95                | 2.3%                   |
|  | Equipment Hire - Small     | per Session | £54.00                  |                   | £1.47                | 2.8%                   |
| Staff Support  | 0-5 Staff Support          | Per hour    | £17.00                  |                   | £0.82                | 5.1%                   |
| Events   | Play in the Park           | per Session | £4.00                   |                   | £0.85                | 27.0%                  |
|  | Mini Kickers               | Per hour    | £2.50                   |                   | £0.40                | 19.0%                  |
|  | Walking Football           | Per hour    | £4.50                   |                   | £0.30                | 7.1%                   |
|  | Holiday Events             | per Session | £7.00                   |                   | £0.70                | 11.1%                  |
| Discretionary  | Archery for over 50's      | per Session | £8.00                   |                   | £1.17                | 17.1%                  |
|  | Team building              | per Session | £70.00                  |                   | £1.71                | 2.5%                   |
| Holiday Clubs<br>Age range 4- 12                       | 8:30am to 1pm              | per Session | £10.00                  | £12.00            | £1.00                | 9.1%                   |
|  | 1pm to 5:30pm              | per Session | £10.00                  | £12.00            | £1.00                | 9.1%                   |
|  | 9am to 3:30pm              | per Session | £15.00                  | £18.00            | £1.00                | 5.9%                   |
|  | 8:30am to 5:30pm           | per Session | £20.00                  | £24.00            | £2.00                | 9.1%                   |
| After School Club                                      | Regular Session (single)   | per child   | £10.00                  | £12.00            | £1.00                | 9.1%                   |
|  | Regular Session (siblings) | per child   | £9.00                   | £10.80            | £2.00                | 22.8%                  |
|  | Short Session (single)     | per child   | £7.50                   | £9.00             | £1.00                | 12.4%                  |
|  | Short Session (siblings)   | per child   | £6.75                   | £8.10             | £1.70                | 26.6%                  |

# Proposed Fees and Charges from 1st April 2021 - Directorate of Resources

| Service                                       | Category  | Charge Unit | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|---|---|-------------|-------------------------|-------------------|----------------------|------------------------|
| <b>BEREAVEMENT SERVICES</b>                   |   |             |                         |                   |                      |                        |
| <b>Reading Crematorium</b>                    |   |             |                         |                   |                      |                        |
| Cremation Fee<br>Cremation of the remains of: | Stillborn child or child under 18 years of age (includes use of chapel, strewing of any cremated remains or the provision of a container and medical referees fee)                              | Each        |                         |                   | £0.00                | 0.00%                  |
|   | A person aged 18 years and over (includes strewing of cremated remains or the provision of a container and medical referee's fee). Including Environmental Levy 30min service, 45 min time slot | Each        | £850.00                 |                   | £20.00               | 2.41%                  |
| Cremation Fee                                 | A person aged 18 years and over (includes strewing of cremated remains or the provision of a container and medical referee's fee). Including Environmental Levy 30 min service, 45 time slot    | Each        | £645.00                 |                   | £15.00               | 2.38%                  |
|   | Cremation Fee without service including environmental levy (DIRECT Crem)  | Each        | £305.00                 |                   | £5.00                | 1.67%                  |
|   | Memorial service or service of double length in addition to usual cremation or interment fee  | Each        | £420.00                 |                   | £10.00               | 2.44%                  |
|   | Witness Direct Cremation  | Each        | £425.00                 |                   | £5.00                | 1.19%                  |
|   | Saturday Surcharge  | Each        | £430.00                 |                   | £15.00               | 3.61%                  |
|   | Sunday/ Bank Holiday Surcharge  | Each        | £620.00                 |                   | £20.00               | 3.33%                  |
|   | Public Health Cremation Fee including environmental levy  | Each        | £600.00                 |                   | £0.00                | 0.00%                  |
|   |   |             |                         |                   |                      |                        |
| Strewing of cremated remains                  | Remains received from another Crematorium   | Each        | £95.50                  |                   | £3.00                | 3.24%                  |
|   | Retention of remains on temporary deposit per month after the first month for a maximum of three months   | Each        | £86.00                  |                   | £1.00                | 1.18%                  |
|   | To witness the strewing of remains  | Each        | £45.00                  |                   | £1.50                | 3.45%                  |
|   | Unwitnessed strewing of remains   | Each        | £45.00                  |                   | £1.50                | 3.45%                  |
| Certified extract from register               |   | Each        | £39.00                  |                   | £0.50                | 1.30%                  |
| Book of remembrance                           | Two-line entry  | Each        | £67.71                  | £81.25            | £2.25                | 2.86%                  |
|   |   |             |                         |                   |                      |                        |
|   | Five-line entry   | Each        | £112.92                 | £135.50           | £4.00                | 3.05%                  |
|   | Five-line entry with illuminated capital  | Each        | £170.83                 | £205.00           | £6.00                | 3.02%                  |
|   | Five-line entry with floral motif, service badge etc.   | Each        | £191.25                 | £229.50           | £6.50                | 2.92%                  |
|   | Eight-line entry  | Each        | £152.50                 | £183.00           | £5.00                | 2.81%                  |
|   | Eight-line entry with illuminated capital   | Each        | £213.33                 | £256.00           | £7.50                | 3.02%                  |
|   | Eight-line entry with floral motif, service badge etc.  | Each        | £276.25                 | £331.50           | £9.50                | 2.95%                  |
|   | Full coat of arms 5-8 lines   | Each        | £352.50                 | £423.00           | £12.00               | 2.92%                  |
|   | Extra Lines upto a maximum of 11  | Each        | £25.21                  | £30.25            | £0.75                | 2.56%                  |
| Remembrance card                              | Copy of a two-line entry  | Each        | £41.25                  | £49.50            | £1.00                | 2.05%                  |
|   | Copy of a five-line entry   | Each        | £69.58                  | £83.50            | £1.50                | 1.83%                  |
|   | Copy of a five-line entry with any type of motif  | Each        | £136.00                 | £163.20           | £3.20                | 2.00%                  |
|   | Copy of an eight-line entry   | Each        | £97.50                  | £117.00           | £2.00                | 1.74%                  |
|   | Copy of an eight-line entry with any type of motif  | Each        | £151.67                 | £182.00           | £3.20                | 1.79%                  |
| Memorial vase and tablet                      | Purchase of vase and tablet   | Each        | £230.00                 | £276.00           | £3.00                | 1.10%                  |
|   | Renewal for period of 10 years  | Each        | £300.00                 |                   | £6.00                | 2.04%                  |
| Memorial plaques                              | Replacement single plaque   | Each        | £85.42                  | £102.50           | £3.00                | 3.01%                  |
|   |   |             |                         |                   |                      |                        |
|   | Replacement single plaque with motif  | Each        | £102.50                 | £123.00           | £4.00                | 3.36%                  |
|   | Lease of single plaque space for 10 years<br>*Fees are doubled in the case of a 12" x 4" double plaque  | Each        | £195.00                 |                   | £4.00                | 2.09%                  |
|   | Renewal of lease for baby plaque  | Each        | £23.50                  |                   | £0.50                | 2.17%                  |
|   | Photo Cameo on Plaque additional cost (added to normal plaque cost)   | Each        | £83.33                  | £100.00           | £3.00                | 3.09%                  |

## Proposed Fees and Charges from 1st April 2021 - Directorate of Resources

| Service  | Category  | Charge Unit | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|---|-------------|-------------------------|-------------------|----------------------|------------------------|
| <b>BEREAVEMENT SERVICES</b>  |   |             |                         |                   |                      |                        |
| <b>Reading Crematorium</b>   |   |             |                         |                   |                      |                        |
| Hall of Memory Tree Leaf   | Lease for 5 years renewal   | Each        | £72.00                  |                   | £1.50                | 2.13%                  |
|  | Replacement leaf  | Each        | £60.42                  | £72.50            | £2.00                | 2.84%                  |
| Memorial Tree  | Provision of Tree, Surround and stem plaque   | Each        | £416.25                 | £499.50           | £14.50               | 2.99%                  |
|  | Lease for 10 years  | Each        | £620.00                 |                   | £12.00               | 1.97%                  |
| Memorial bench   | Replacement Bench   | Each        | £608.33                 | £730.00           | £20.00               | 2.82%                  |
|  | Lease for a 10 years  | Each        | £700.00                 |                   | £15.00               | 2.19%                  |
|  | Replacement plaque for tree or bench  | Each        | £129.58                 | £155.50           | £4.50                | 2.98%                  |
| Wall Plaque  | Purchase of memorial granite wall plaque  | Each        | £141.67                 | £170.00           | £2.50                | 1.50%                  |
|  | Lease of space for memorial granite wall plaque   | Each        | £300.00                 |                   | £6.00                | 2.04%                  |
| Relocating plaque  | Moving of Memorial Plaque to new location   | Each        | £52.50                  | £64.00            | £2.00                | 1.61%                  |
| Administrative   | Administration Fee  | Each        | £53.33                  | £64.00            | £2.00                | 3.21%                  |
| Memorial Bed Garden  | Replacement plaque and surround   | Each        | £416.25                 | £499.50           | £14.50               | 2.99%                  |
|  | Lease fee for 10 years  | Each        | £620.00                 |                   | £12.00               | 1.97%                  |
| Birdbath Memorial Plaques  | Replacement Plaque (row 1)  | Each        | £94.17                  | £113.00           | £2.00                | 1.81%                  |
|  | Replacement Plaque (row 2)  | Each        | £134.58                 | £161.50           | £2.00                | 1.25%                  |
|  | Replacement Plaque (row 3)  | Each        | £187.50                 | £225.00           | £2.50                | 1.12%                  |
|  | Replacement Plaque (row 4)  | Each        | £256.67                 | £308.00           | £4.00                | 1.32%                  |
|  | Replacement Plaque (row 5)  | Each        | £322.50                 | £387.00           | £4.00                | 1.04%                  |
|  | Renewal of Lease (10 years)   | Each        | £300.00                 |                   | £6.00                | 2.04%                  |
| Sanctums   | Granite Tablet (no motif)   | Each        | £370.83                 | £445.00           | £13.00               | 3.01%                  |
|  | Lease for further 25 years  | Each        | £690.00                 |                   | £20.00               | 2.99%                  |
| Baby Grave Galvanised Sculpture  | Plaque for baby grave   | Each        | £115.42                 | £138.50           | £4.00                | 2.98%                  |
|  | Replacement plaque  | Each        | £67.08                  | £80.50            | £0.00                | 0.00%                  |
| <b>Reading Cemetery</b>  |   |             |                         |                   |                      |                        |
| Henley Road, Reading Cemetery, Caversham Cemetery - Exclusive rights of burial in earth graves (including certificates of grant) | For the exclusive right of burial for 75 years in an earth grave 9 feet by 4  |             |                         |                   |                      |                        |
|  | Section B   | Each        | £2,410.00               |                   | £70.00               | 2.99%                  |
|  | Section D   | Each        | £1,926.00               |                   | £56.00               | 2.99%                  |
|  | Section G & Mayfield Traditional  | Each        | £1,500.00               |                   | £55.00               | 3.81%                  |
|  | * For details of the locations of Sections B, D and G please call at the Cemetery office to   |             |                         |                   |                      |                        |
|  | b) The lawn or park Cemetery in an earth grave 9 feet by 4 feet   | Each        | £1,075.00               |                   | £30.00               | 2.87%                  |
|  | d) Desk Vase Tablet cremated remains plot for 2 set of ashes  | Each        | £570.00                 |                   | £17.00               | 3.07%                  |
|  | e) Grave purchased/ reserved for future use (trebled if out of borough)   | Each        | £540.00                 |                   | £15.00               | 2.86%                  |
|  | * Please note the charges payable for exclusive right of burial in any grave or vault will be trebled in the case of any person who was not an inhabitant |             |                         |                   |                      |                        |
|  |   |             |                         |                   |                      |                        |



## Proposed Fees and Charges from 1st April 2021 - Directorate of Resources

| Service  | Category   | Charge Unit | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|--|-------------|-------------------------|-------------------|----------------------|------------------------|
| <b>BEREAVEMENT SERVICES</b>  |  |             |                         |                   |                      |                        |
| <b>Reading Cemetery</b>  |  |             |                         |                   |                      |                        |
| Henley Road, Reading Cemetery, Caversham Cemetery - Exclusive rights of burial in earth graves (including certificates of grant) | *Extension to lease for exclusive rights of burial for 10yrs period on lawn graves   | Each        | £215.00                 |                   | £5.00                | 2.38%                  |
|  | *Extension to lease for exclusive rights of burial for 15 yrs period on lawn graves  | Each        | £275.00                 |                   | £5.00                | 1.85%                  |
|  | *Extension to lease for exclusive rights of burial for 25yrs period on lawn graves   | Each        | £420.00                 |                   | £10.00               | 2.44%                  |
|  | *Extension to lease for exclusive rights of burial for 10 yrs period on traditional graves   | Each        | £285.00                 |                   | £5.00                | 1.79%                  |
|  | *Extension to lease for exclusive rights of burial for 15 yrs period on traditional graves   | Each        | £355.00                 |                   | £5.00                | 1.43%                  |
|  | *Extension to lease for exclusive rights of burial for 25yrs period on traditional graves  | Each        | £585.00                 |                   | £10.00               | 1.74%                  |
| Vaulted or walled graves   | Charges to be individually agreed with the Cemeteries Manager according to size and depth of graves where an exclusive right of burial has been                                      |             |                         |                   |                      |                        |
| Burials  | Dig Fee to be claimed from Children's Funeral Fund (CFF) for interment of Stillborn to <5 years old.   | Each        | £120.00                 |                   | £0.00                | 0.00%                  |
|  | Dig Fee to be claimed from CFF for interment of a child aged 5-17yrs old   | Each        | £260.00                 |                   | £0.00                | 0.00%                  |
|  | c) If the body is that of a person aged 18 years or over   | Each        | £840.00                 |                   | £25.00               | 3.07%                  |
|  | d) Cremated remains in an existing grave or a cremated remains plot  | Each        | £145.00                 |                   | £5.00                | 3.57%                  |
|  | Dig Fee to be claimed from CFF for interment of cremated remains stillborn to <5 years old   | Each        | £15.50                  |                   | £0.50                | 3.33%                  |
|  | Dig Fee to be claimed from CFF for interment of cremated remains of a child aged 5-17yrs old   | Each        | £33.00                  |                   | £1.00                | 3.13%                  |
|  | f) Cremated Remains returned from elsewhere for Burial   | Each        | £50.50                  |                   | £1.50                | 3.06%                  |
|  | g) For any burial below 6 feet in depth an additional charge will be made per burial   | Each        | £297.00                 |                   | £9.00                | 3.13%                  |
|  | Additional depth for child under 18  | Each        | £182.00                 |                   | £0.00                | 0.00%                  |
| Common grave   | In a grave where an exclusive right of burial has not been granted:  |             |                         |                   |                      |                        |
|  | a) If the body is that of a stillborn child or under 5 years old   | Each        | £0.00                   |                   | £0.00                | 0.00%                  |
|  | b) If the body is that of a person over 5 years old  | Each        | £144.50                 |                   | £4.50                | 3.21%                  |
|  | c) If the body is that of a person aged 18 years or over (Public Health)   | Each        | £840.00                 |                   | £25.00               | 3.07%                  |
|  | * The charge payable for burials in any grave where no exclusive right of burial has been granted will be doubled in the case of any person who was not an inhabitant of the Borough |             |                         |                   |                      |                        |
| Monuments, Gravestones, Tablets and Stone kerbs  | For the right to erect any gravestone or monument on a grave space:  |             |                         |                   |                      |                        |
|  | a) Traditional   | Each        | £290.50                 |                   | £8.50                | 3.01%                  |
|  | b) Lawn, Park and Mayfield Cemetery  | Each        | £202.00                 |                   | £6.00                | 3.06%                  |
|  | c) Park cremated remains section flat stone & DVT's  | Each        | £74.50                  |                   | £2.00                | 2.76%                  |
|  | f) Cremated Remains Headstone Section  | Each        | £74.50                  |                   | £2.00                | 2.76%                  |
| Other fees and charges   | Transfer of grant of exclusive right of burial   | Each        | £76.67                  | £92.00            | £2.00                | 2.23%                  |
|  | Search Fee - up to 4 records per enquiry   | Each        | £13.75                  | £16.50            | £0.50                | 3.15%                  |
|  | Search Fee - for 1 record  | Each        | £4.08                   | £4.90             | £0.15                | 3.00%                  |
|  | Exhumation of Cremated Remains   | Each        | £266.00                 |                   | £8.00                | 3.10%                  |
|  | Use of chapel prior to burial for stillborn child or a child under 18 years old  | Each        | £67.00                  |                   | £2.00                | 3.08%                  |
|  | Chapel Fee Prior to a Burial for person over 18 years old  | Each        | £425.00                 |                   | £5.00                | 1.19%                  |
|  | Administration Fee for Public Health Funeral   | Each        | £231.67                 | £278.00           | £8.00                | 2.96%                  |
|  | Charge for provision of a Quran grave  | Each        | £840.00                 |                   | £25.00               | 3.07%                  |
|  | Bench Maintenance (Powerwash and treatment with teak oil)  | Each        | £70.83                  | £85.00            | £2.50                | 3.03%                  |
|  | Removal of trees from plots  | Each        |                         |                   |                      | 0.00%                  |
|  | Grave Maintenance  | Each        | £70.83                  | £85.00            | £2.50                | 3.03%                  |

## Proposed Fees and Charges from 1st April 2021 - Directorate of Resources

| Service                     | Category  | Charge Unit | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|-----------------------------|---|-------------|-------------------------|-------------------|----------------------|------------------------|
| <b>BEREAVEMENT SERVICES</b> |   |             |                         |                   |                      |                        |
| <b>Reading Cemetery</b>     |   |             |                         |                   |                      |                        |
| Webcast Services            | Live Webcast (upto 20 viewers)  | Each        | £29.17                  | £35.00            | £0.00                | 0.00%                  |
|                             | Live+On-Demand Webcast for up to 28 days and downloadable   | Each        | £41.25                  | £49.50            | £0.50                | 1.03%                  |
|                             | Physical copy of Webcast recording on DVD, blu-ray or USB memory stick and audio cd   | Each        | £46.67                  | £56.00            | £1.50                | 2.75%                  |
|                             | Additional Physical copy CD, DVD, Blu-ray or USB  | Each        | £22.29                  | £26.75            | £0.75                | 2.86%                  |
| Visual Tributes             | Single Photo  | Each        | £11.58                  | £13.90            | £0.40                | 2.93%                  |
|                             | Slideshow (up to 25)  | Each        | £35.62                  | £42.75            | £1.25                | 3.01%                  |
|                             | Photo Tribute (up to 25)  | Each        | £63.96                  | £76.75            | £2.25                | 3.03%                  |
|                             | Additional 25 photos  | Each        | £21.46                  | £25.75            | £0.75                | 3.02%                  |
|                             | Photos & Video Tribute (up to 2 minutes)  | Each        | £83.25                  | £99.90            | £2.90                | 2.99%                  |
|                             | Self Build Checking   | Each        | £18.75                  | £22.50            | £0.50                | 2.29%                  |
|                             | Additional Time for tributes etc:   |             |                         |                   | £0.00                | 0.00%                  |
|                             | DVD of Pro Photo tribute only   | Each        | £22.29                  | £26.75            | £0.75                | 2.86%                  |
|                             | Physical Copy of Webcast recording including the Pro Photo Tribute on DVD, Memory Stick, Blu-ray  | Each        | £66.88                  | £80.25            | £2.25                | 2.89%                  |
|                             | Downloadable copy of Pro Photo tribute  | Each        | £11.25                  | £13.50            | £0.50                | 3.88%                  |
|                             | Extra Work required on tributes   | Each        | £22.29                  | £26.75            | £0.75                | 2.86%                  |
| Reading Cemetery            | *NO NEW GRAVE SPACE AVAILABLE. Charges for burials into existing graves and all other fees and charges are the same as for Henley Road Cemetery.  |             |                         |                   |                      |                        |
| Caversham Cemetery          | *NO NEW GRAVE SPACES AVAILABLE. Charges for burials into existing graves and all other fees and charges are the same as for Henley Road Cemetery. |             |                         |                   |                      |                        |

## Proposed Fees and Charges from 1st April 2021 - Directorate of Resources

| Service  | Category  | Charge Unit     | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|---|-----------------|-------------------------|-------------------|----------------------|------------------------|
| <b>REGISTRATION SERVICE</b>  |   |                 |                         |                   |                      |                        |
| Registration Service   | Notice of marriage or partnership   | Per Person      | £35.00                  | £35.00            | £0.00                | 0.00%                  |
| Registration Service (Twice monthly - Tuesday Am only)   | Registrar's attendance at Register Office marriage or civil partnership                     | Per couple      | £46.00                  | £46.00            | £0.00                | 0.00%                  |
| Registration Service   | Registrar's attendance at outside church  | Per couple      | £90.00                  | £90.00            | £0.00                | 0.00%                  |
| Registration Service   | Attendance at place of detention or house for notice of marriage or partnership             | Per couple      | £300.00                 | £300.00           | £0.00                | 0.00%                  |
| Certificates   | Registration Certificate at first time of registering the event                             | Per Certificate | £11.00                  | £11.00            | £0.00                | 0.00%                  |
|  | Express Service Replacement Certificate   | Per Certificate | £35.00                  | £35.00            | £0.00                | 0.00%                  |
|  | Replacement certificate Closed Register -Postal/Telephone/web Incl. admin fee               | Per Certificate | £11.00                  | £11.00            | £0.00                | 0.00%                  |
| <b>REGISTRATION SERVICE</b>  |   |                 |                         |                   |                      |                        |
| Correction Fee   | Correction completed by Register office   | Per correction  | £75.00                  | £75.00            | £0.00                | 0.00%                  |
|  | Correction referred to GRO  |                 | £90.00                  | £90.00            | £0.00                | 0.00%                  |
|  | Amendment to birth record with 12 months of registration                                    |                 | £40.00                  | £40.00            | £0.00                | 0.00%                  |
| Foreign Divorce admin fee  | The administration of foreign divorces when giving notice of marriage or CP.                | Per Person      | £75.00                  | £75.00            | £0.00                | 0.00%                  |
| Citizenship Ceremonies   | Individual Citizenship Ceremony at The Town Hall (up to max of 10 people)                   | Per Person      | £98.83                  | £120.00           | £5.00                | 3.13%                  |
|  | Friday & Saturday Individual Citizenship Ceremony at the Town Hall (up to max of 10 people) | Per Person      | £137.50                 | £164.00           | £5.00                | 3.77%                  |
| Approved Premises Marriages - (9am to 5pm)   | Monday to Thursday (9am to 5pm)   | Per Couple      | £330.00                 | £395.00           | £5.00                | 1.54%                  |
|  | Friday & Saturday (9am to 5pm)  | Per Couple      | £380.00                 | £455.00           | £5.00                | 1.33%                  |
|  | Sunday & Bank Hols (9am to 5pm)   | Per Couple      | £409.17                 | £490.00           | £5.00                | 1.24%                  |
| Approved Premises Marriages - After 5pm<br><br>(Min of 2 -3 staff required. Registrar to conduct the ceremony)   | Venue: Monday to Thursday   | Per Couple      | £330.00                 | £395.00           | £5.00                | 1.54%                  |
|  | Venue: Friday & Saturday  | Per Couple      | £384.00                 | £460.00           | £4.00                | 1.05%                  |
|  | Venue: Sunday & Bank Hols   | Per couple      | £417.50                 | £499.00           | £4.00                | 1.21%                  |
| New Ceremony Room: Reading Museum & Town Hall (Marriages / Civil Partnerships)<br>(Only to 4pm as Town Hall closes)<br><br>(Min of 2 -3 staff required. Registrar to conduct the ceremony) | Monday to Thursday  | Per Couple      | £135.33                 | £162.00           | £2.00                | 1.50%                  |
|  | Friday & Saturday   | Per Couple      | £225.50                 | £270.00           | £3.00                | 1.35%                  |
|  | Sunday & Bank Hols  | Per Couple      | £409.17                 | £490.00           | £5.00                | 1.24%                  |
| Renewal of Vows & Baby Naming<br><br>(1 member of staff required)  | Monday to Thursday  | Per Ceremony    | £132.00                 | £158.00           | £2.00                | 1.54%                  |
|  | Friday & Saturday   | Per Ceremony    | £160.50                 | £192.00           | £3.00                | 1.90%                  |
|  | Sunday & Bank Hols  | Per Ceremony    | £187.33                 | £224.00           | £4.00                | 2.18%                  |
| Approval of venues for marriages or Civil Partnerships (up to 2 rooms)   | Renewal of marriage or Civil Partnership licence  | Per Venue       | £1,416.67               | £1,700.00         | £0.00                | 0.00%                  |
| Administrative fee   | For services offered on a Saturday such as Notices of Marriage                              | Per Person      | £18.95                  | £22.75            | £0.25                | 1.07%                  |
|  | Changes to booking  | Per Person      | £18.95                  | £22.75            | £0.25                | 1.07%                  |

## Proposed Fees and Charges from 1st April 2021 - Directorate of Resources

| Service  | Category  | Charge Unit                                      | New Fee from April 2021 | Fee including VAT | Increase/ (decrease) | Increase/ (decrease) % |
|--|---|--|-------------------------|-------------------|----------------------|------------------------|
| <b>GIS - MAPPING</b>   |   |  |                         |                   |                      |                        |
| Street Naming & Numbering  | New addresses                                       | Each   | £46.00                  | £55.20            | £0.00                | 0.00%                  |
|  | New streets   | Each   | £264.00                 | £316.80           | £0.00                | 0.00%                  |
| <b>LEGAL SERVICES</b>  |   |  |                         |                   |                      |                        |
| Right to Buy   | Engrossment Fee (Freehold)                          | Per Transfer                                     | £70.00                  | £84.00            | £6.00                | 7.69%                  |
|  | Engrossment Fee (Leasehold)                         | Per Lease  | £80.00                  | £96.00            | £6.00                | 6.67%                  |
| Requisition (LLC1) Postal  | Search using LLC1 form only                         | per search                                       | £30.00                  | £36.00            | £0.00                | 0.00%                  |
| ***Standard Enquiries (CON29) Postal   | Search using CON29 form only                        | per search                                       | £83.00                  | £99.60            | £0.00                | 0.00%                  |
| Full Search LLC1 and CON29   | Search using LLC1 and CON29 form                    | per search                                       | £113.00                 | £135.60           | £0.00                | 0.00%                  |
| Copy documents   | Copy document                                       | per request                                      | £25.00                  | £30.00            | £0.00                | 0.00%                  |
| <b>INCOME &amp; RECOVERY</b>   |   |  |                         |                   |                      |                        |
| Council Tax Summons Cost   |   | Per summons issued                               | £111.00                 |                   | -£3.00               | -2.63%                 |
| Business Rates Summons Cost  |   | Per summons issued                               | £157.00                 |                   | -£3.00               | -1.88%                 |
| Civil Penalties Housing Benefits   |   | per case identified                              | £50.00                  |                   | £0.00                | 0.00%                  |
| Civil Penalties Council Tax  |   | per case identified                              | £70.00                  |                   | £0.00                | 0.00%                  |
| <b>DEMOCRATIC SERVICES</b>   |   |  |                         |                   |                      |                        |
| Admission Appeals - Charge per appeal  |   | per admission appeal heard                       | £200.00                 | £240.00           | £0.00                | 0.00%                  |
| School Exclusion Review Hearing  |   | per review heard                                 | £650.00                 | £780.00           | £0.00                | 0.00%                  |
| Admission Appeals - Admin Charge   | Withdrawn/ Settled (W/S) Appeals                    | per admission appeal W/S after papers circulated | £50.00                  | £60.00            | £0.00                | 0.00%                  |
| <b>CUSTOMER SERVICES</b>   |   |  |                         |                   |                      |                        |
| Blue Badges (New & Renewals)   | Disabled Parking Badge                              | Each   | £10.00                  |                   | £0.00                | 0.00%                  |
| <b>COMMUNICATIONS</b>  |   |  |                         |                   |                      |                        |
| Event pitch fee  | Charity   | Per event  | £20.00                  | £24.00            | £0.00                | 0.00%                  |
| Event pitch fee  | Charity with 10% early bird discount                | Per event  | £18.00                  | £21.60            | £0.00                | 0.00%                  |
| Event pitch fee  | RBC affiliated charity                              | Per event  | £10.00                  | £12.00            | £0.00                | 0.00%                  |
| Event pitch fee  | RBC affiliated charity with 10% early bird discount | Per event  | £9.00                   | £10.80            | £0.00                | 0.00%                  |
| Event pitch fee  | Community   | Per event  | £30.00                  | £36.00            | £0.00                | 0.00%                  |
| Event pitch fee  | Community with 10% early bird discount              | Per event  | £27.00                  | £32.40            | £0.00                | 0.00%                  |
| Event pitch fee  | Commercial  | Per event  | £100.00                 | £120.00           | £0.00                | 0.00%                  |
| Event pitch fee  | Commercial with 10% early bird discount             | Per event  | £90.00                  | £108.00           | £0.00                | 0.00%                  |
| Event pitch fee  | Food trader   | Per event  | £150.00                 | £180.00           | £0.00                | 0.00%                  |
| <b>KENNET DAY NURSERY</b>  |   |  |                         |                   |                      |                        |
| Over 2 yrs - RBC   |   | Daily rate (2 sessions)                          |                         |                   | -£48.03              | N/A                    |
| Under 2yrs - RBC   |   | Daily rate (2 sessions)                          |                         |                   | -£50.30              | N/A                    |
| Over 2 yrs - Non RBC   |   | Daily rate (2 sessions)                          |                         |                   | -£51.66              | N/A                    |
| Under 2yrs - Non RBC   |   | Daily rate (2 sessions)                          |                         |                   | -£53.89              | N/A                    |
| 3 yrs and over - RBC   |   | Daily rate (2 sessions)                          | £49.44                  |                   | £49.44               | N/A                    |
| Under 3 yrs - RBC  |   | Daily rate (2 sessions)                          | £51.44                  |                   | £51.44               | N/A                    |
| 3 yrs and over - Non RBC   |   | Daily rate (2 sessions)                          | £54.24                  |                   | £54.24               | N/A                    |
| Under 3 yrs - RBC  |   | Daily rate (2 sessions)                          | £56.24                  |                   | £56.24               | N/A                    |
| * AM or PM sessions are charged at half the daily rate.<br>* Siblings are entitled to a £2 per day reduction<br>* Grant Funding available for children a term after their 3rd birthday |   |  |                         |                   |                      |                        |
| <b>LEARNING AND WORKFORCE DEVELOPMENT</b>  |   |  |                         |                   |                      |                        |
| Training   | Places on training for school staff (1 day)         | per place  | £67.82                  |                   | £1.82                | 2.75%                  |
|  | Places on training for PVI sector                   | per place  | £33.91                  |                   | £0.91                | 2.75%                  |